



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 28

**Agenda Date:** May 18, 2023

**In Control:** City Council A Session

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**DEPARTMENT:** Office of Management & Budget

**DEPARTMENT HEAD:** Justina Tate

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

FY 2023 Mid-Year Budget Adjustment

**SUMMARY:**

A mid-year budget adjustment is recommended to the FY 2023 Adopted Operating and Capital Budget that will result in a revised budget based on actual revenues and expenditures for the first six months of the fiscal year (October to March) and projections for the remaining six months of the fiscal year (April to September) in the General Fund and various Restricted Funds. Additionally, several budget adjustments are recommended in the General Fund and Restricted Funds as well as authorizing personnel in Police and Fire to expand the SA Core program.

This budget adjustment was presented to the City Council at the May 10, 2023 “B” Session.

**BACKGROUND INFORMATION:**

As part of the City’s financial management practices, the City Manager recommends a Mid-Year Budget Adjustment for City Council consideration annually. This Adjustment aligns revenues and expenses based on actual activity for the first six months of the fiscal year (October to March) and updated projections for the remaining six months of the fiscal year (April to September). The result of this adjustment is a revised Budget for the Fiscal Year.

On September 15, 2022, the City Council adopted a balanced budget for the City's fiscal year 2023 that began October 1, 2022. As part of the City's financial management practices, City staff meets with the City Manager monthly to review the financial performance of the City and on a quarterly basis, a report is provided to the City Council. Quarterly financial reports are prepared and presented to the City Council.

The FY 2023 Six Plus Six Financial Report was presented to the City Council at the May 10th "B" Session. At this presentation City Council was provided with a briefing and recommended Mid-Year Budget Adjustments for the General Fund and various restricted funds.

#### **ISSUE:**

The FY 2023 Six Plus Six Financial Report presented to City Council during the May 10th "B" Session provided City Council with an informational briefing on the City's FY 2023 financial status of revenues and expenses through the first six months of the fiscal year (October to March) and projections for the remaining six months (April to September).

At this presentation the City Council was provided with a briefing and recommended Mid-Year Budget Adjustments:

1. Recommended adjustments to FY 2023 General Fund and Restricted Funds reflecting actual activity for the first six months of the fiscal year (October to March) and projections for the remaining of the fiscal year (April to September). This adjustment results in a revised budget for several funds (See Attachment 1).
2. Recommended adjustments to Animal Care Services (ACS) General Fund Budget in the amount of \$848,111 to address the ACS Strategic Plan. This funding will allow ACS to expand the animal care officers apprentice program, provide additional free or low cost Spay and Neuter surgeries, expand ACS operating hours, implement a marketing campaign to address the free roaming of pets and an animal transport program (See Attachment 1).
3. Increases the SA Core Program from one team to three teams. This will add new uniformed positions to the Fire and Police Department. \$461,344 and 7 uniform positions (6 Engineers and 1 Lieutenant) for the Fire Department and \$288,044 and 7 uniform positions (6 Police Officers and 1 Sergeant) for the Police Department (See Attachment 1 & Attachment 2).
4. Title reclassifications in the Fire Department to reclass one Fire Fighter to Captain in the General Fund and one Captain to a District Chief in the Airport Operating and Maintenance Fund.
5. Authorizes the City Manager to accept grants valued at \$150,000 or less.

#### **ALTERNATIVES:**

This Mid-Year Budget Adjustment is part of the City's Financial Practices to review and adjust the Adopted Budget to reflect actual and projected financial performance for the fiscal year.

#### **FISCAL IMPACT:**

The FY 2023 Mid-Year Budget Adjustment revises appropriation and revenues within the General Fund and certain Restricted Funds. The Mid-Year Budget adjustment also recommends adjustments in the General Fund totaling \$848,111 for Animal Care Services funded from additional General Fund revenues above the adopted budget.

**RECOMMENDATION:**

Staff recommends approval of this item.