



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 21

Agenda Date: May 18, 2023

In Control: City Council A Session

DEPARTMENT: Animal Care Services

DEPARTMENT HEAD: Shannon Sims

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Community Spay and Neuter Surgeries

SUMMARY:

This ordinance authorizes the execution of three community spay and neuter contracts in an annual amount not to exceed \$495,000.00 to provide up to 3,600 free spay and neuter surgeries. The surgeries and compensation will be allocated between three separate contracts:

1. San Antonio Wellness Spay and Neuter Clinic (SA Wellness) in an annual amount of \$70,000.00 to perform 500 surgeries;
2. Spay-Neuter Assistance Program, Inc. (SNAP) in an amount of \$145,000.00 to perform 1,100 surgeries (600 of which will be for feral cats) in Year 1 and an annual amount of \$70,000.00 to perform 500 surgeries in subsequent years;
3. Spay Neuter Network in an annual amount of \$280,000.00 to perform 2,000 surgeries.

The term of these contracts is three years, beginning on June 1, 2023, and ending on September 30, 2026, with the option to renew for two additional one-year periods, for a total contract amount of \$1,335,000.00. Funding in the amount of \$215,000.00 is available in the FY 2023 Adopted General Fund Budget.

BACKGROUND INFORMATION:

The Animal Care Services Department (ACS) currently supports approximately 40,000 spay/neuter surgeries as a result of on-site surgeries, two partner-operated veterinary clinics, and the community spay/neuter program. ACS intends to continue supporting this number of surgeries by executing new contracts with three community spay/neuter providers to provide free spay/neuter surgeries to pet owners who reside in targeted areas.

Spaying/neutering of all pets is encouraged at an early age for the better health of the pet. It has been documented that early spaying of females alleviates health issues later such as mammary tumors. The early neutering of males will reduce the incidence of prostate problems, testicular cancer, and discourage territory marking, roaming. Spaying/neutering, most importantly, helps greatly reduce the current overpopulation.

The Finance Department and ACS released a Request for Qualifications (RFQ) on January 27, 2023 to select multiple partners to conduct spay and neuter services. The RFQ was advertised in the Hart Beat, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio e-Procurement System (SAePS), and an email notification was sent to a list of potential Respondents. Responses were due on February 27, 2023 and a total of three (3) firms responded to the RFQ and were deemed eligible for review. On March 23, 2023, the proposals were reviewed by the evaluation committee which included representatives from ACS, the City Manager's Office, and the Animal Care Services Advisory Board. The proposals were evaluated and scored on Experience, Background, and Qualifications (45 points) and Proposed Plan (55 points). The committee recommended to award to all three Respondents, San Antonio Wellness Spay and Neuter Clinic, Spay-Neuter Assistance Program, Inc., and Spay Neuter Network to conduct spay/neuter services. This RFQ was not designated as a high-profile solicitation as the original funding planned for these services was less than \$1 Million; however, later additional funding was allocated for these contracts.

The Small Business Development Advocacy (SBEDA) Program was waived; there were no Small, Minority and Women-owned Business Enterprises (SMBEs) available in San Antonio Metropolitan Statistical Area (SAMSA) to provide this scope of work.

The Local Preference Program and the Veteran-Owned Small Business Preference Program were not applicable to this contract, as these programs do not apply to professional service contracts as defined by State law.

ISSUE:

Award of this contract will authorize San Antonio Wellness Spay and Neuter Clinic, Spay-Neuter Assistance Program, Inc., and Spay Neuter Network to provide spay/neuter surgeries at no cost to pet owners who reside in targeted areas of the City. ACS may also authorize the utilization of vouchers for residents who may not reside in those areas and for feral cats that have been trapped by San Antonio residents. ACS will reimburse the selected contractors for each free sterilization surgery provided.

Contractors may also provide microchips, rabies vaccines, DHPP vaccines, and FVRCP vaccines to pets receiving surgery at no cost to the pet owner, for which the Contractors will be reimbursed by ACS.

ALTERNATIVES:

Should City Council not approve contracts with the selected vendors, ACS would have to release another RFQ and/or devise other strategies to provide 3,600 pet surgeries to the community.

FISCAL IMPACT:

This ordinance authorizes contracts with San Antonio Wellness Spay and Neuter Clinic in the amount of \$70,000.00, Spay-Neuter Assistance Program, Inc. in the amount of \$145,000.00 in Year 1 and \$70,000.00 in subsequent years, and Spay Neuter Network in the amount of \$280,000.00 to conduct pet spay/neuter services for an estimated annual cost of \$495,000.00 in Year 1 and \$420,000 in subsequent years. The term of these contracts is three years, from June 1, 2023, to September 30, 2026, with two, one-year options to renew for an estimated total contract amount of \$1,335,000.00. Funding in the amount of \$215,000.00 is available in the FY 2023 Adopted General Fund Budget. Funding for subsequent years is contingent upon City Council approval of the annual budget.

RECOMMENDATION:

Staff recommends approval of this ordinance that authorizes contracts with San Antonio Wellness Spay and Neuter Clinic, Spay-Neuter Assistance Program, Inc., and Spay Neuter Network to conduct pet spay/neuter services.

These contracts are procured by means of Request for Qualifications and the Contracts Disclosure Forms are attached.