



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 2

Agenda Date: April 26, 2023

In Control: Select Meeting Type

DEPARTMENT: Neighborhood and Housing Services

DEPARTMENT HEAD: Veronica Garcia, Director

COUNCIL DISTRICTS IMPACTED: District 3

SUBJECT:

Selection of the Chair and Vice Chair

SUMMARY:

A Chair and Vice Chair should be selected for the Board to efficiently conduct business.

BACKGROUND INFORMATION:

During the first Board Meeting of a new TIRZ, a Chair and Vice Chair should be selected by the Board. Common duties of the Chair include presiding over board meetings, appointing subcommittees, and signing legal documents on behalf of the Board. The Vice Chair acts in place of the Chair in the Chair's absence. The Chair and Vice Chair also serve on the ad hoc committee to consider the appointment of new Board Members.

ISSUE:

To select a Chair and Vice Chair, nominations will be accepted from the Board and the nominations will be voted upon.

FISCAL IMPACT:

There is no fiscal impact.

ALTERNATIVES:

The Board can decide to not select a Chair or Vice Chair; however, this will interfere with efficiently conducting TIRZ business.

RECOMMENDATION:

Staff recommends the Board select a Chair and Vice Chair for the Lone Oak TIRZ.