



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 8

Agenda Date: April 6, 2023

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

CCDO Riverwalk Lighting Services

SUMMARY:

This ordinance authorizes a contract with Décor IQ to provide and install decorative LED lighting for the San Antonio River Walk in the amount of \$343,780.00 and appropriates \$500,000 from the River Walk Capital Improvement Fund. Funding in the amount of \$343,780.00 will be used for the contract with Décor IQ and the remaining \$156,220.00 will be used for additional lighting improvements to support the 2023 IPW Conference that will be held in San Antonio from May 20-24, 2023.

BACKGROUND INFORMATION:

U.S. Travel Association's IPW annual conference will be held May 20-24, 2023, with move-in at the Henry B. Gonzalez Convention Center beginning on May 16, 2023. It is projected that there will be 5,000 registrants attending the event with the majority of them coming from outside San Antonio. Additionally, there will be over 800 companies exhibiting at the event, including seventeen from San Antonio. In the last five years the event has been held in Denver, CO (2018), Anaheim, CA (2019), Las Vegas, NV (2021), and Orlando, FL (2022). The conference was not held in 2020 due to COVID-19. This is the first time San Antonio has been selected.

Hosting the IPW Conference provides the opportunity to showcase San Antonio globally. Visit San Antonio is the local lead for the event and managing all conference logistics including planning the opening and closing events, tours, dinners, and other programming. The City is a partner for the event and will assist with the coordination of several construction projects in the downtown area and will also enhance lighting, landscaping, maintenance, public art, specialty programming, and wayfinding throughout downtown.

The River Walk Capital Improvements Advisory Board (RWCIAB) was established in 2001 to advise City Council on spending priorities from the River Walk Capital Improvements Fund. All patio rental payments from River Walk patio leases are applied to this fund. On February 2, 2023, the Board approved the expenditure of not to exceed \$500,000 for the lighting enhancements that will remain in place for all future visitors to enjoy. Although River Walk Capital Improvements Advisory Board approved these funds, City Council action is required to appropriate these funds for this project.

Also, submitted for City Council consideration and action is one offer from Décor IQ for a total cost of \$343,780.00 for LED Lighting enhancements to the River Walk by installing LED lighting for the Center City Development Office (CCDO), San Antonio River Walk. Out of the \$500,000 funds appropriated by this ordinance, \$343,780.00 is recommended to be awarded to Décor IQ for these lighting services. In addition, approval of this ordinance will authorize up to \$156,220 in additional lighting improvements to support the upcoming IPW conference for a total contract cost not to exceed \$500,000, if needed.

The decorative LED lighting will be for fifty (50) Cypress trees, one (1) under bridge lighting at Alamo Street bridge, under water lighting of nine (9) pedestrian foot bridges, and LED fiberglass flower lighting. The purchase will enhance the lighting features of the River Walk for the IPW Conference and remain permanently installed for continued enjoyment after.

This project was procured through Décor IQ's cooperative agreement with BuyBoard Contract # 643-21. The City issued a Request for Offer (RFO) for "CCDO Riverwalk Lighting Services" (RFO 6100016645) on March 7, 2023 with a submission deadline of March 9, 2023. One (1) proposal was received. Décor IQ met the published requirement specifications and is recommended for contract award.

ISSUE:

This ordinance authorizes the appropriation and expenditure of River Walk Capital Improvement Funds not to exceed \$500,000 for River Walk Lighting Enhancements to be utilized for with a contract with Décor IQ for a total cost of \$343,780.00. The remaining funds in the amount of \$156,220 will be used to supplement any additional lighting improvements on the River Walk to support the upcoming IPW conference, if needed.

The contract with Décor IQ for a total cost of \$343,780.00 will provide CCDO with the purchase and installation of LED Lighting for the San Antonio Riverwalk. This purchase is made through the Texas Local Government Purchasing Cooperative passed on Ordinance No. 97097 dated January 30, 2003.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

The contract is exempt from the Local Preference Program.

The Veteran-Owned Business Program does not apply to good/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Without these actions, staff will not be able to provide River Walk enhancements for the IPW Conference or adequately prepare for the approximate 5,000 registrants that will bring future travel opportunities to San Antonio. Should this contract not be approved, CCDO would be unable to receive the LED Lighting prior to the IPW Conference and have the enhancements done to the River Walk.

FISCAL IMPACT:

This ordinance authorizes a contract with Décor IQ to provide and install decorative LED lighting for the San Antonio River Walk in the amount of \$343,780.00 and appropriates \$500,000 from the River Walk Capital Improvement Fund. Funding in the amount of \$343,780.00 will be used for the contract with Décor IQ and the remaining \$156,220.00 will be used for additional lighting improvements to support the 2023 IPW Conference that will be held in San Antonio from May 20-24, 2023.

RECOMMENDATION:

Staff recommends the appropriation and approval of the expenditure of River Walk Capital Improvement Funds not to exceed \$500,000 for River Walk Lighting Enhancements, and recommends the approval of the contract with Décor IQ for LED Lighting for enhancement to the River walk for a total cost of \$343,780.00.

Approval of this ordinance will also authorize up to \$156,220 in additional lighting improvements to support the upcoming IPW conference for a total contract cost not to exceed \$500,000.

This contract is procured by means of cooperative purchasing and a Contracts Disclosure Form is not required.