



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 21

Agenda Date: April 6, 2023

In Control: City Council A Session

DEPARTMENT: Department of Human Services

DEPARTMENT HEAD: Melody Woosley

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Early Head Start-Child Care Partnership Grant Application and Personnel Complement

SUMMARY:

This ordinance authorizes the following actions related to a grant application for the City's Early Head Start - Child Care Partnership(EHS-CCP) program:

- Submission of a grant application and associated documents to the U.S. Department of Health and Human Services (HHS), and acceptance upon award of an amount up to \$3,102,340.00 for the period of August 1, 2023, to July 31, 2024. The total amount consists of \$3,037,540.00 in program operations and \$64,800.00 for training and technical assistance;
- A total program budget of \$3,877,925.00, including an in-kind match of \$775,585.00;
- Authorizing the EHS-CCP personnel complement of 8 positions

Furthermore, this ordinance authorizes the Director of Human Services to initiate, negotiate, and execute any and all necessary documents and a grant contract to effectuate the acceptance of the referenced grant, and to execute contract amendments pertaining to this contract, to include: a) carry-over funds, when ascertained and approved by the funding agency through a revised notice of award; b) line item budget revisions authorized by the funding agency; c) modifications to the performance measures authorized by the funding agency and listed in the contract so long as the

terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) amendments which will provide supplemental grant funds to the grant by the funding agency in an amount up to 20% of the total amount awarded to the grant; f) reimbursement increases of administrative funds for each participant served; g) amendments funding one time equipment purchases or defined program services; and h) changes in regulations mandated by the funding agency, if awarded and matching funds are available in City's budget.

BACKGROUND INFORMATION:

The EHS-CCP grant program is a federally funded program administered by HHS. The program provides early childhood education, family support and comprehensive support services to eligible children between the ages of six weeks to thirty-five months and their families.

In 2015, the U.S. Department of Health and Human Services awarded DHS a grant to establish an Early Head Start - Child Care Partnership (EHS-CCP), an early childhood education and development program for low-income families with infants and toddlers (ages 6 weeks to 35 months) in addition to the City's Head Start program for children ages 3 and 4 years old. EHS-CCP partners with six non-profit child care centers to expand access to high-quality comprehensive services for 216 low-income infants and toddlers and their families. EHS-CCP promotes physical, cognitive, social, and emotional development in six childcare centers located in the San Antonio and Edgewood Independent School Districts while allowing parents to work or engage in training or education.

ISSUE:

On January 30, 2023, the City received notification from HHS of available funding in the amount of \$3,102,340.00, for the period of August 1, 2023, to July 31, 2024. This ordinance authorizes budgetary, grant, and contract items to ensure continuation of EHS-CCP Program services for the period of August 1, 2023, to July 31, 2024. Funding will provide for the City's operational costs and provision of direct family and community support, health, mental wellness services, and service provider operations.

Grant funds awarded for the 2023-2024 Program Year will provide for the continuation of EHS-CCP Program services and further the City's goal to improve the education and skill level of San Antonio area children and their families. Funding supports DHS operational costs that includes the provision of direct family and community support services and service provider operations.

The grant application is due to HHS on May 1, 2023. The 2023-2024 EHS-CCP grant application was approved by Head Start Policy Council on March 28, 2023. Awarded grant funds for the 2023-2024 Program Year will provide for the continuation of the EHS-CCP Program services and the City's policy of enhancing early childhood education.

ALTERNATIVES:

If this ordinance is not approved, HHS would identify another agency to provide EHS-CCP services in the Edgewood Independent School District and San Antonio Independent School

District service areas. This may delay the provision of services to the community and negatively impact currently enrolled children and families.

FISCAL IMPACT:

This ordinance authorizes the following actions related to a grant application for the City's Early Head Start - Child Care Partnership(EHS-CCP) program:

- Submission of a grant application and associated documents to the U.S. Department of Health and Human Services (HHS), and acceptance upon award of an amount up to \$3,102,340.00 for the period of August 1, 2023, to July 31, 2024. The total amount consists of \$3,037,540.00 in program operations and \$64,800.00 for training and technical assistance;
- A total program budget of \$3,877,925.00, including an in-kind match of \$775,585.00;
- Authorizing the EHS-CCP personnel complement of 16 positions

RECOMMENDATION:

Staff recommends approval of this ordinance authorizing submission of a grant application, and associated grant documents, and acceptance of funds upon award, a budget, and associated EHS-CCP personnel complement.