



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 10

**Agenda Date:** March 23, 2023

**In Control:** City Council A Session

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**DEPARTMENT:** Public Works Department

**DEPARTMENT HEAD:** Razi Hosseini

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Contract Award: 2023-2024 Non-Service Alley Improvements Task Order Contract

**SUMMARY:**

An ordinance accepting the lowest responsive bid and awarding the 2023 – 2024 Non-Service Alley Improvements Task Order Contract to Bueno Pro Services, LLC, in an amount not to exceed \$898,713.50 for completion of storm water projects located citywide. Funding for the contract's first year is available from the General Fund FY 2023 Adopted Budget. Funding for the second year of the contract is contingent upon City Council approval.

**BACKGROUND INFORMATION:**

This task order contract will be utilized to construct, repair, and maintain storm water-related projects throughout the City. Work may include alley improvements and street reconstruction such as excavation, pavement, sidewalks, driveways, concrete curbs, striping, signs and utility repairs. The contract will use funding over two consecutive fiscal years contingent upon the approval of funds by City Council each fiscal year.

Task order contracts are utilized for small construction projects to allow for the timely execution

of work. They are advertised with an estimated quantity of work and unit prices are established by the bidding contractor for the duration of the contract. Bid item quantities may vary from the estimated bid amount if the contract does not exceed the awarded amount. The City makes no minimum guarantee pertaining to the volume of work.

#### **Procurement of Services**

This project was advertised on November 14, 2022, for construction bids in the San Antonio Hart Beat, the City's website, the Texas Electronic State Business Daily, on TVSA, and through the electronic bidding site CivCast. Bids were opened on December 13, 2022, and four bids were received. Of these, Bueno Pro Services, LLC submitted the lowest responsive bid. A bid summary is attached.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority, and women-owned business participation on the contract. The Goal Setting Committee set a 10% Minority/Women Business Enterprise (M/WBE) subcontracting goal and a 2% African American Business Enterprise (AABE) Subcontracting Goal. Bueno Pro Services, LLC has committed to 10% M/WBE and 2% AABE subcontractor participation.

#### **ISSUE:**

This ordinance accepts the lowest responsive bid and awards the 2023 – 2024 Non-Service Alley Improvements Task Order Contract to Bueno Pro Services, LLC in an amount not to exceed \$898,713.50 for non-service alley projects located citywide.

This task order contract will be utilized to construct, repair and maintain storm water-related projects throughout the City. Work may include alley improvements and street reconstruction. Construction services authorized by this task order will be used as needed to expedite delivery and complete various storm water-related projects citywide.

#### **ALTERNATIVES:**

As an alternative, City Council could choose not to award this task order contract and request staff to bid on the projects for construction individually. However, the construction bid prices may be greater than those estimated with the task order contract and bidding projects individually could delay the delivery of these projects.

#### **FISCAL IMPACT:**

This ordinance awards the 2023 – 2024 Non-Service Alley Improvements Task Order Contract to Bueno Pro Services, LLC in an amount not to exceed \$898,713.50 for completion of storm water projects located citywide. Funding for the contract's first year is available from the General Fund FY 2023 Adopted Budget. . Funding for the second year of the contract is contingent upon City Council approval.

Requirements and associated work activities will be detailed in the individual work orders assigned. The City makes no minimum guarantee pertaining to the volume of work. Expenditures for these work orders are subject to available funding and authorized by individual project capital budgets when work is requested. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action.

**RECOMMENDATION:**

Staff recommends approving the 2023 – 2024 Non-Service Alley Improvements Task Order Contract to Bueno Pro Services, LLC in an amount not exceeding \$898,713.50 for storm water projects located citywide.