



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 5

Agenda Date: March 9, 2023

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Biomedical Freezer and Refrigerators for the Metropolitan Health District

SUMMARY:

The ordinance authorizes a contract with Scientific Resources Southwest, Inc., to provide biomedical freezers and refrigerators for a total cost of \$104,372.00 for the Metropolitan Health District. Funding for this contract is available from the National Center for Immunization and Respiratory Diseases (NCIRD) Cooperative Agreement, Federal Grant.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is a bid response submitted by Scientific Resources Southwest, Inc., to provide and install ten 48 cu. ft. large capacity laboratory refrigerators, two 48 cu. ft. large capacity laboratory refrigerators with drawers, and two 24 cu. ft. high performance biomedical freezers. All new biomedical refrigerators and freezers will replace the current equipment that the Metropolitan Health District has utilized for approximately 15 to 20 years.

The City issued an Invitation for Bid (IFB) for “Biomedical Freezer and Refrigerators” (IFB, 6100016390) on December 9, 2022, with a submission deadline of January 06, 2023. Two bid

responses were received. Scientific Research Southwest, Inc. was the lowest responsive bid received, met published specifications, and is recommended for award.

ISSUE:

This ordinance authorizes a contract to purchase fourteen biomedical freezers and refrigerators which will provide for the increased storage and life span of vaccines for the Metropolitan Health District. The sophisticated and precise temperature control of the new models will allow for a consistent temperature, thus vaccines will maintain their ideal storage temperature and preserve their efficacy.

Warranty coverage is two years for parts and labor on each unit, and three years for compressor parts. The typical life span for this equipment is 10 years.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

In accordance with the Local Preference Program, no local preference was applied since the local bidder is not within 5% of the recommended lowest non-local bidder.

The Veteran-Owned Small Business Preference Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, the potential amount of vaccines that could spoil and not be utilized to serve the community increases. If this equipment is not purchased, the number of vaccines stored by the Metropolitan Health District at any given point will be limited. Also, the City will be unable to take advantage of storing a large number of vaccines purchased at the current price to avoid purchasing vaccines at a higher price due to future price increases.

FISCAL IMPACT:

This ordinance authorizes a contract with Scientific Resources Southwest, Inc., to provide biomedical freezers and refrigerators for a total cost of \$104,372.00 for the Metropolitan Health District. Funding for this contract is available from the FY23 National Center for Immunization and Respiratory Diseases (NCIRD) Cooperative Agreement, Federal Grant. The grant expires in 2025.

RECOMMENDATION:

Staff recommends the approval of an ordinance for the one-time purchase of fourteen biomedical refrigerators and freezers from Scientific Resource Southwest, Inc. for a total cost of \$104,372.00 for the Metropolitan Health District.

This contract was procured on the basis of a low bid and a Contracts Disclosure Form is not required.