



City of San Antonio

Agenda Memorandum

File Number:
{{item.tracking_number}}

Agenda Item Number: 5

Agenda Date: January 24, 2023

In Control: San Antonio Early Childhood Education Municipal Development Corporation Meeting

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Dr. Sarah Baray

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Classroom Furniture Purchases for Pre-K 4 SA Schools and Competitive Grant awardees

SUMMARY:

This item requests Board action to authorize a contract with Community Products LLC, dba Community Playthings, to allow Pre-K 4 SA staff to utilize the BuyBoard Purchasing Cooperative to purchase classroom furniture, supplies, and equipment for the Pre-K 4 SA Schools, Gardendale Early Learning Program, and Competitive Grants Program awardees, beginning upon Board approval and ending March 31, 2023, with two, one-year options to renew, for an amount not to exceed \$150,000.00, for the entire term of the contract including renewal options.

BACKGROUND INFORMATION:

On February 4, 2022, Community Products LLC, dba Community Playthings, was awarded a Buyboard cooperative agreement: 667-22 Furniture for School, Office, Science, Library &

Dormitory for a one-year term of April 1, 2022 through March 31, 2023 with two one-year options for renewal. The BuyBoard Purchasing Cooperative is administered through the Texas Association of School Boards (TASB) which competitively bids contracts in accordance with state bidding requirements and makes them available for use by participating local governmental entities. Cooperative purchases are a less time-consuming method of procurement since pricing and discounts have already been negotiated through the contracting entity.

Items purchased through the Buyboard cooperative agreement are in compliance with the Interlocal Participation Agreement with the Texas Local Government Purchasing Cooperative, adopted by the City of San Antonio by Ordinance No. 97097 on January 30, 2003.

Due to the estimated amount with Community Products LLC dba Community Playthings over the current and future school years, this item is subject to Small Business Development Advocacy (SBEDA) review.

Pre-K 4 SA coordinates with the City of San Antonio Economic Development Small Business Office (SBO) when considering small businesses for equipment and supply purchases and in meeting SBO contracting recommendations when applicable.

ISSUE:

Pre-K 4 SA staff requests Board approval of a contract with Community Products LLC, dba Community Playthings, beginning upon Board approval and ending March 31, 2023, with two, one-year options to renew, to authorize staff to utilize the BuyBoard Purchasing Cooperative Agreement to purchase classroom furniture for the Pre-K 4 SA Schools and Competitive Grants Program awardees from Community Products LLC, dba Community Playthings, in an amount not to exceed \$150,000.00 for the entire term of the contract including renewal options.

FISCAL IMPACT:

Funds are budgeted and available in the FY 2023 Pre-K 4 SA Operating Fund as approved by the Pre-K 4 SA Board of Directors. Future contract year funds are contingent upon approval of the annual operating budget by the Board of Directors.

ALTERNATIVES:

If the Board does not approve Pre-K 4 SA staff to utilize the cooperative agreement with Community Products LLC, dba Community Playthings, the Corporation would not be able to leverage the pricing advantage and various potential economies of using a competitively bid cooperative agreement.

RECOMMENDATION:

Pre-K 4 SA staff recommends the Board approve a contract with Community Products LLC, dba Community Playthings, to allow Pre-K 4 SA staff to utilize the BuyBoard Purchasing Cooperative to purchase classroom furniture, supplies, and equipment for the Pre-K 4 SA Schools, Gardendale

Early Learning Program, and Competitive Grants Program awardees, beginning upon Board approval and ending March 31, 2023, with two, one-year options to renew, for an amount not to exceed \$150,000.00, for the entire term of the contract including renewal options.