



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 8

Agenda Date: January 26, 2023

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

San Antonio Police Department Box Truck

SUMMARY:

This ordinance authorizes a contract with Cavender Ford Motor Company, Ltd., to provide one 16' turnkey box truck for the San Antonio Police Department for a total cost of \$58,965.00. Funding for this contract in the amount of \$58,9665.00 is available from the Bureau of Justice Assistance (BJA) FY 2020 Coronavirus Emergency Supplemental Funding Program Grant.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is attached bid tabulation for bid response submitted by Cavender Ford Motor Company, Ltd., to provide one 16' turnkey box truck for the San Antonio Police Department (SAPD). The box truck will come with a 2,000 lbs. lift gate for the SAPD Property Room. This vehicle is available for immediate delivery. This truck is being purchased with Bureau of Justice Assistance (BJA) FY20 Coronavirus Emergency Supplemental Funding Program and can be deployed in emergency situations as required and in day-to-day routine evidence storage transfers.

SAPD's fleet currently includes one (1) box truck. An electric vehicle alternative is currently not

readily available due to market availability, physical demands on the vehicle, service application, vehicle driving range, and charging infrastructure.

The City issued an Invitation for Bid (IFB) for “SAPD Box Trucks” (IFB, 6100016400) on December 2, 2022 with a submission deadline of December 16, 2022. The IFB was advertised in the San Antonio Hart Beat, TVSA channel, the City’s Bidding and Contracting Opportunities website, the San Antonio e-Procurement System, and an email notification was released to a list of potential Bidders. One bid response was received. Cavender Ford Motor Company, Ltd., is recommended for award and meets the published bid specifications.

ISSUE:

This purchase is for a Class 3, 12,500 GVWR Cutaway Chassis 16’ Box Truck for SAPD Property Room. The life expectancy for this truck is 120 months. This truck comes with a 5-year 100,000 miles power train warranty.

This vehicle purchase is for a medium-duty vehicle. Light-duty vehicles are defined as Class 1 - Class 2 vehicles weighing 10,000 lbs. or less. Medium-duty vehicles are defined as Class 3 -Class 6 vehicles weighing 10,001 - 26,000 lbs. Heavy-duty vehicles are defined as Class 7 – Class 8 vehicles weighing 26,001 and greater. A commercial driver license is required to operate heavy-duty vehicles

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

This contract is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, it would result in SAPD forfeiting grant funding due to a factory ordered vehicle not received on time. In order to meet grant requirements a purchase order must be issued by January 31, 2023, with equipment receipt by April 2023.

FISCAL IMPACT:

This Ordinance will approve a contract with Cavender Ford Motor Company, Ltd., to provide one 16’ turnkey box truck for the San Antonio Police Department for a total cost of \$58,965.00. Funding for this contract in the amount of \$58,9665.00 is available from the Bureau of Justice Assistance (BJA) FY 2020 Coronavirus Emergency Supplemental Funding Program Grant.

RECOMMENDATION:

Staff recommends approval of an ordinance for acceptance of a contract with Cavender Ford Motor Company Ltd., to provide one turnkey box truck for the San Antonio Police Department for a total cost of \$58,965.00.

This contract was procured by means of a low bid and a Contracts Disclosure Form is not required.