



# City of San Antonio

## Agenda Memorandum

**File Number:**  
**{{item.tracking\_number}}**

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**Agenda Item Number:** {{item.number}}

**Agenda Date:** December 21, 2022

**In Control:** Building-Related and Fire Codes Appeals and Advisory Board Meeting

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**DEPARTMENT:** Development Services Department

**DEPARTMENT HEAD:** Michael Shannon

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Chapter 28 amendment item 11-1, External, request to amend the permitting requirements for the temporary placement of temporary signs within the property lines or on the Right-of-Way directly abutting the property of the sign installer and signs within the geographical boundaries within a registered Neighborhood or Homeowner Association per Section 28-74 (c) Small sign

**SUMMARY:**

Request for the sign code committee to add two exemptions to the permitting requirements of temporary signs. One is to allow for the issuing of an annual permit that would allow a property owner to install temporary signs on the installers property or on the right-of-way abutting the property. The second is to allow Neighborhood or Homeowner Associations registered with the Neighborhood and Housing Services Department to pull annual permits to install temporary signs anywhere within the associations registered geographical boundaries.

**BACKGROUND INFORMATION:**

n/a

**ISSUE:**

n/a

**FISCAL IMPACT:**

n/a

**ALTERNATIVES:**

n/a

**RECOMMENDATION:**

n/a