



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 21

Agenda Date: January 26, 2023

In Control: City Council A Session

DEPARTMENT: Department of Human Services

DEPARTMENT HEAD: Melody Woosley

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Ordinance approving the consolidation of Head Start and Early Head Start grant funds in the amount of \$35,336,915.00 beginning February 1, 2023 through January 31, 2024.

SUMMARY:

The Department of Human Services (DHS) requests approval to request the consolidation of existing Head Start and Early Head Start grant funds in the amount of \$35,336,915.00 for the period February 1, 2023 through January 31, 2024.

BACKGROUND INFORMATION:

The City of San Antonio Department of Human Services (DHS) Head Start and Early Head Start Programs are federally funded and administered by U.S. Department of Health and Human Services (HHS). The programs provide early childhood education, family support, and comprehensive support services to eligible children between the ages of six-weeks and five years, and their families. The DHS Head Start and Early Head Start Programs are unique in that the partnership between the City of San Antonio, San Antonio Independent School District (SAISD) and Edgewood Independent School District (EISD) was developed with the intent of targeting center city school systems that provide a window into the future of our state and nation.

The DHS Head Start and Early Head Start Programs serve children at or below the federal poverty line and prioritizes the most vulnerable children, including those with disabilities, experiencing homelessness, and in the foster care system. The DHS Head Start and Early Head Start Programs serve a total of 3,148 children annually: 905 children in the EISD (777 HS children and 128 EHS children) and 2,243 children in the SAISD (HS children). DHS contracts with SAISD and EISD for the provision of educational and disability services, San Antonio Metropolitan Health District (SAMHD) for dental services, and the University of the Incarnate Word for health services.

Approval of the grant application submission and acceptance of funds for the Head Start and Early Head Start Program Year 2023-2024 was authorized by City Council on September 29, 2022. This ordinance is solely for approval to request the consolidation of grant funds for both programs.

ISSUE:

This ordinance will authorize the consolidation of the Head Start and Early Head Start grants into one grant. By consolidating the two grants, it would eliminate the need to submit two grant applications, reduce federal financial reports from 6 reports to 3, and property reports from 4 to 2. This would also allow program staff to shift funds between programs, HS and EHS, should the need arise, eliminate the need to allocate costs between both programs, and with the personnel complement being consolidated, allow access to talent, experience and skills of staff no matter the program.

On Tuesday, November 15, 2022, in accordance with Head Start requirements the Head Start Policy Council approved the City of San Antonio Department of Human Services' request to consolidate our Head Start (06CH010821) and Early Head Start (06CH011533) Grants. Upon City Council approval, the City of San Antonio will upload the official minutes from the meeting into the Head Start Enterprise System correspondence tab.

ALTERNATIVES:

If this ordinance is not approved, the City of San Antonio Department of Human Services Head Start and Early Head Start programs will not be able to consolidate both grants, therefore requiring DHS to continue with two separate annual grant applications, financial statements, monthly enrollment reports, and annual Program Information Reports.

FISCAL IMPACT:

The Department of Human Services (DHS) requests approval of the consolidation of Head Start and Early Head Start grant funds in the amount of \$35,336,915.00 beginning February 1, 2023 through January 31, 2024. The consolidation of grant funds includes \$32,585,441.00 for Head Start and \$2,751,474.00 for Early Head Start for a total amount of \$35,336,915.00.

Approval of the grant application submission and acceptance of funds for the Head Start and Early Head Start Program Year 2023-2024 was authorized by City Council on September 29, 2022. This ordinance is solely for approval to request the consolidation of grant funds for both programs.

There is no fiscal impact to the General Fund.

RECOMMENDATION:

Staff recommends approval of this ordinance authorizing the submission of the Head Start and Early Head Start grant consolidation request.