



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 7

Agenda Date: December 6, 2022

In Control: Head Start Policy Council Meeting

DEPARTMENT: Department of Human Services

DEPARTMENT HEAD: Melody Woosley

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Approval of the 2023-2024 Head Start and Early Head Start Program Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Policy Updates

SUMMARY:

This item presents the following from the Department of Human Services (DHS) Head Start, Early Head Start, and Early Head Start-Child Care Partnership programs for action by the Head Start Policy Council.

BACKGROUND INFORMATION:

The Head Start Act Section 642 (C)(1)(E)(iv)(IX) require the Governing Body to approve ERSEA Policy updates. Each policy was updated for the Head Start, EHS, and EHS-CCP program. Revision to the Head Start Policies include: ERSEA 2 Eligibility – remove CCP and add “eligible for enrollment in the Head Start Program. Total number of families”.

Revisions to the EHS/EHS-CCP Policies include: ERSEA 2 Eligibility - Add - Children applying for the EHS-Home Based program may reside in Edgewood Independent School District or the San Antonio Independent School District or qualify under McKinney Vento Act. The EISD in conjunction with the City of San Antonio DHS may choose to enroll children from other school districts specifically for the Home-Based program. Change families to children Add - without an Individual Family Service Plan (IFSP) or with a documented suspected disability provided by a licensed professional. Change the grantee's grant recipient to DHS Head Start Administrator; ERSEA 3 Training – take out wording that will not change the policy; ERSEA 5 Selection - Wording changes that will not change the policy. Add "or documented suspected disability provided by a licensed professional"; ERSEA 8 Enrollment - Add - "If the reserved enrollment slot is not filled within 30 days, the enrollment slot becomes vacant and then must be filled as soon as possible not to exceed 30 days".

ISSUE:

Rules and regulations for the Head Start, Early Head Start, and Early Start-Child Care Partnership grants as set forth by the U.S. Department of Health and Human Services (HHS) require the Head Start Policy Council to review programmatic actions to oversee certain key responsibilities.

FISCAL IMPACT:

There is no anticipated impact to the general fund as a result of these actions.

ALTERNATIVES:

The review of the items included in this memorandum are required for program compliance with U.S. Department of Health and Human Services rules and regulations for Head Start, Early Head Start, and Early Head Start- Child Care Partnership programs.

RECOMMENDATION:

Staff will present a briefing on this item subject to possible action by the HSPC Committee. Staff recommends review and approval of the items included in this memorandum.