



City of San Antonio

Agenda Memorandum

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Agenda Item Number: 16

Agenda Date: December 6, 2022

In Control: Audit and Accountability Committee Meeting

DEPARTMENT: Office of the City Auditor

DEPARTMENT HEAD: Kevin Barthold

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Acceptance of the Office of the City Auditor Report AU22-F03 Follow-Up Audit of SAFD Personal Protective Equipment

SUMMARY:

Determine if the recommendations made in the prior audit of SAFD Personal Protective Equipment have been effectively implemented.

BACKGROUND INFORMATION:

Background

On December 17, 2019, the Office of the City Auditor completed an audit of the San Antonio Fire Department's personal protective equipment (PPE). The objective of the audit was to determine if the inventory of SAFD PPE is adequately managed and properly accounted for.

In the original audit, the Office of the City Auditor concluded that SAFD does not accurately track PPE gear. Additionally, SAFD was not monitoring PPE repairs and reviewing invoices submitted by Gear Cleaning Solutions (GCS). Also, GCS was not requesting SAFD approval for repairs on bunker gear older than 62 months as required by the contract. Lastly, the SAFD Logistics and Services Division is not consistently tracking safety inspections for firefighter masks and Self-Contained Breathing Apparatus (SCBA) air cylinders.

Audit Scope and Methodology

The audit scope was limited to the recommendations and corrective action plans made in the original report for the time frame from October 2021 through May 2022.

Audit Conclusions

We determined that SAFD has successfully implemented two of the three prior audit recommendations. SAFD has implemented a software system that accurately tracks all PPE. Additionally, we determined that monitoring and approval of vendor invoices containing repairs on PPE gear over 62 months has been implemented.

However, SAFD has not implemented an automated system to accurately track inspections and testing for masks and SCBA cylinders.

SAFD Management agreed with the audit finding and has developed a positive action plan to address the audit recommendation.

ISSUE:

This item is presented for acceptance by the Audit and Accountability Committee.

FISCAL IMPACT:

None

ALTERNATIVES:

N/A

RECOMMENDATION:

Staff recommends acceptance of this audit report.