



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** {{item.number}}

**Agenda Date:** December 1, 2022

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

EMS First Responder Trucks

**SUMMARY:**

This ordinance authorizes the ratification of a purchase with Donalson CDJR, LLC to provide the San Antonio Fire Department (SAFD) with four replacement Emergency Medical Services (EMS) First Responder Trucks for a total cost of \$558,352.96. Funding in the amount of \$558,352.96 is available from FY 2023 Equipment Renewal and Replacement Fund Budget.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and ratification is the attached offer from Donalson CDJR, LLC for the replacement of EMS First Responder Trucks. These four replacement trucks are used by EMS Supervisors that provide additional support to deployed ambulances. The trucks can carry additional emergency medical technicians and supplies to a call for medical emergency services and are capable of providing direct medical support when a gurney is not required.

With a lead time of approximately 160 days for delivery of new trucks, the approval of this ratification purchase will allow the order to be placed early to ensure trucks are received at the time existing equipment is due for replacement. The chassis manufacturer of these four vehicles

could not accept an order for the EMS First Responder Trucks from Donalson CDJR, LLC without an immediate purchase order from the City prior to the manufacturing cutoff date. To avoid cancellation of the manufacture order for responder trucks, a purchase order was issued on October 6, 2022 to Donalson CDJR, LLC prior to Council approval leading to a required ratification.

The City issued a Formal Request for Offer (RFO) for “EMS First Responder Trucks” (RFO 6100016120) on September 16, 2022, with a submission deadline of September 19, 2022. Recommendation for award is based on bidder meeting the published bid specifications.

This purchase is made in accordance with The Interlocal Purchasing System (TIPS) Cooperative Purchasing contract number 210907, the cooperative program passed on Ordinance number 2009-12-10-1002, dated 12/10/2009. The use of the cooperative contract allows Fire Department to access brand specific vehicles to provide standardized equipment operations for all personnel using the vehicle and equipment.

#### **ISSUE:**

This ordinance will ratify a contract to provide four replacement EMS First Responder Trucks for the Fire Department’s emergency medical response services. The replacement of these trucks is consistent with the Equipment Renewal and Replacement policy. These trucks are built to order and customized with specific lights and sirens per Fire Department specifications.

The vehicles provided on this contract have a 36,000 mile/36-month bumper-to-bumper warranty.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women owned businesses available to provide these items.

This award is an exception to the Local Preference Program.

The Veteran-Owned Business Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this ratification not be approved, the purchase order would have to be canceled and this could impact the Fire Department’s ability to provide effective essential services to the residents of San Antonio. This cancelation would prolong the purchase and delivery of these vehicles and the City would incur additional costs as a result of the cancelation and pay higher vehicle prices, if these vehicles are purchased at a later time.

#### **FISCAL IMPACT:**

This ordinance authorizes a ratification of a contract with Donalson CDJR, LLC to provide the San Antonio Fire Department with four replacement EMS First Responder Trucks for a total cost

of \$558,352.96. Funding in the amount of \$558,352.96 is available from FY 2023 Equipment Renewal and Replacement Fund Budget.

**RECOMMENDATION:**

Staff recommends the approval and ratification of this contract to purchase four EMS First Responder Trucks from Donalson CDJR, LLC for a total amount of \$558,352.96 for the San Antonio Fire Department.

This contract is procured by means of cooperative purchasing and a Contract Disclosure Form is not required.