



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 17

**Agenda Date:** October 20, 2022

**In Control:** City Council A Session

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**DEPARTMENT:** Aviation Department

**DEPARTMENT HEAD:** Jesus H. Saenz Jr.

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

On-Call General Engineering Consulting Services for the San Antonio Airport System

**SUMMARY:**

Ordinance authorizing three professional services agreements for on-call general engineering consulting services (GEC) for the San Antonio Airport System with Atkins North America, Inc., Jacobs Engineering Group, Inc. and Garver, LLC each in the amount not-to-exceed \$10,000,000.00. These consultants will provide comprehensive airport planning, engineering, architectural, and project/construction management consulting services for enabling projects for the Terminal Development Program at the San Antonio International Airport and other facility, airfield and other project types at San Antonio International Airport and Stinson Municipal Airport.

Each agreement has an initial term of three years with two, one-year renewal options. The funding for the agreements will come from a number of sources including Airport Interim Financing, Airport Improvement and Contingency Fund, various Federal Aviation Administration grant programs, Stinson Revolving Fund, Passenger Facility Charge fund, Texas Department of Transportation grant funds or other sources.

## **BACKGROUND INFORMATION:**

The San Antonio Airport System (SAAS) requires timely access to comprehensive airport planning, engineering, architectural, and project/construction management consulting services on an as needed basis. On-call general engineering consulting services firms provide the SAAS with a team that can provide these services to help implement capital improvement projects. Part of the strategy to deliver the Terminal Development Program by the end of the second quarter of 2028 is to use on-call general engineering consulting services to perform the design and planning services for enabling projects to keep the program on schedule and budget.

The Airport System has successfully utilized these contracts in the past with the implementation and execution of the Capital Improvement Program (CIP), which includes federal grants, and Operation & Maintenance projects while maintaining funding eligibility requirements where appropriate. On-call services allow for the immediate execution of work as opposed to soliciting for these services on a per project basis. SAAS will utilize these professional services to expedite project delivery and completion. Consultants shall be paid only on the tasks they perform for each specific project. These professional services may be utilized as needed during the execution of aviation projects.

## **ISSUE:**

The solicitation for these services was briefed to City Council on May 18, 2022 as a pre-solicitation briefing. The Request For Qualifications was released on June 1, 2022. Twelve proposals were received on July 8, 2022. One proposal was deemed non-responsive and the eleven proposals were forwarded to the evaluation committee for consideration.

An evaluation committee comprised of representatives from the City's Manager Office, San Antonio Airport System, Public Works Department and the Airport Advisory Commission reviewed the 11 proposals and scored them based on the published criteria: experience, background qualifications; project approach/management plan; and, Disadvantaged Business Enterprise (DBE) on August 10, 2022. The committee selected seven firms for interviews. On August 25, 2022, the evaluation committee interviewed all seven firms and scored the firms based on the same criteria. Three firms that received the most points were Atkins North America, Jacobs Engineering Group, Inc. and Garver, LLC.

City Council received a post-solicitation briefing during the Aviation Department Budget presentation on September 7, 2022.

### **Disadvantaged Business Enterprise (DBE)**

The solicitation was released under the FAA DBE Program, therefore, the DBE Program requirements of Title 49 Code of Federal Regulation Part 26 applies. The goal is set based on relative availability of certified DBE firms in relation to the universe in specific trades in the primary market. The primary market is San Antonio Metropolitan Statistical Area however participation is open for all DBE certified firms from anywhere in Texas or the nation. The DBE Liaison Officer from the Aviation Department established a contract specific goal of 24% of the

total dollar value of the contract. Ten points were applied to all three firms for meeting the DBE Goal and 10 points were applied based on their narrative statement.

**ALTERNATIVES:**

City Council could elect to have the Aviation Department submit a request for qualifications for each project separately. However, the on-call agreements allow city departments to expedite project delivery and completion. With the GEC agreements and their multi-disciplinary teams, project planning can be initiated quickly to address the planning, engineering, architectural, construction management and administration, resident project inspection, and project management holistically.

**FISCAL IMPACT:**

Each of these agreements shall have a value not to exceed \$10,000,000.00 per contract term per firm. Each renewal of the respective agreements shall be for the same terms and conditions. No funds are appropriated by this action. Expenditures for these services are subject to available funding and are authorized by individual project budgets at the time work is requested or project funds are appropriated through ordinance. The City will make no minimum guarantee pertaining to the volume of work which may be expected from each consultant.

**RECOMMENDATION:**

Staff recommends the approval of three professional services agreements for on-call general engineering consulting services for the San Antonio Airport System with Atkins North America, Inc., Jacobs Engineering Group, Inc. and Garver, LLC.