



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 49

**Agenda Date:** September 29, 2022

**In Control:** City Council A Session

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**DEPARTMENT:** Health Department

**DEPARTMENT HEAD:** Claude Jacob

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Approving an agreement with Quality Response Medical Staffing, LLC for the provision of professional healthcare services.

**SUMMARY:**

This ordinance approves an agreement with Quality Response Medical Staffing, LLC for the provision of professional healthcare services, as would fall within the scope of practice for a Public Health Nurse Practitioner, under the general supervision of the San Antonio Metropolitan Health District's (Metro Health) Medical Director for the STD and HIV Prevention and Control Program in an amount up to \$60,000.00 for a term beginning October 1, 2022 and ending September 30, 2023, with the option to renew for four, one year terms, for a cumulative amount up to \$300,000.00, inclusive of renewals, funded by the FY 2023 General Fund. Funding for the renewal terms is subject to future budget appropriations.

**BACKGROUND INFORMATION:**

The Finance Department, Purchasing Division on behalf of the San Antonio Metropolitan Health District (Metro Health) released a Request for Proposal (RFP) on July 8, 2022 seeking proposals for a Public Health Nurse Practitioner to provide preventative medical care under the general supervision of Metro Health's Medical director and the STD/HIV Health Program Manager. The

deadline for proposals was July 22, 2022. Two responses were received and evaluated. The Evaluation Committee included representatives from Metro Health.

The Evaluation Committee finalized discussion and selected Quality Response Medical Staffing, LLC from the following criteria: Experience, Background, and Qualifications; Proposed Plan; Price; and the Small Business, Minority Owned Women Business Prime Contract Program.

The Veteran-Owned Small Business Preference Program does not apply to professional service contracts governed by statute, so no preference was applied to this solicitation.

## **ISSUE:**

Metro Health is engaged in a variety of programs that require services that fall within the scope of practice for a public health nurse practitioner. The STD/HIV Prevention and Control Program provides evaluation and diagnosis of sexually transmitted infections (STIs), treatment and counseling, and referrals as needed for infections requiring additional medical care. These services are provided to residents of San Antonio and Bexar County and to those who have no other means of obtaining health care to treat STIs. A nurse practitioner is needed onsite to examine, diagnose, and treat patients in the daily operations of the STD/HIV program clinic that is vital to the health of the community.

Metro Health is requesting City Council approve an agreement with Quality Response Medical Staffing, LLC for the provision of healthcare services by a public health nurse practitioner for Metro Health's STD/HIV Program in an amount up to \$60,000.00 for a term ending September 30, 2023, with the option to renew for four, one-year terms, for a cumulative amount up to \$300,000.00, inclusive of renewals.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program. The Goal Setting Committee applied the Small Business Economic Development Advocacy (SBEDA) Program with ten (10) SBE Prime Contract Program evaluation preference points awarded to a vendor if they are certified as SBE located within the San Antonio Metropolitan Statistical Area and ten (10) M/WBE Prime Contract Program evaluation preference points awarded to a vendor if they are certified as M/WBE located within the San Antonio Metropolitan Statistical Area. Quality Response Medical Staffing, LLC was awarded twenty (20) evaluation preference points as they are a certified SBE and M/WBE firm located within the San Antonio Metropolitan Statistical Area.

## **ALTERNATIVES:**

If this agreement is not approved, Metro Health would have to identify an alternate health care provider in order to meet this need for Metro Health's STD/HIV Program. Metro Health would not have adequate onsite preventive care and supervision by a nurse practitioner to examine, diagnose, and treat patients in the daily operations of the STD/HIV program clinic that is vital to the health of the community.

**FISCAL IMPACT:**

This ordinance authorizes an agreement with Quality Response Medical Staffing, LLC for the provision of professional healthcare services by a public health nurse practitioner for Metro Health's STD and HIV Prevention and Control Program in an amount up to \$60,000.00 for a term ending September 30, 2023, with the option to renew for four, one-year terms, for a cumulative amount up to \$300,000.00, inclusive of renewals, funded by the FY 2023 General Fund. Funding for the renewal terms is subject to future budget appropriations.

**RECOMMENDATION:**

Staff recommends approval of an ordinance approving an agreement with Quality Response Medical Staffing, LLC, for the provision of professional healthcare services by a public health nurse practitioner for Metro Health's STD and HIV Prevention and Control Program.