



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 3

Agenda Date: September 13, 2022

In Control: San Antonio Early Childhood Education Municipal Development Corporation Meeting

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Dr. Sarah Baray

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Start Early Contract

SUMMARY:

This item requests Board action to authorize the execution of a new Professional Services Agreement to continue services with Start Early for professional development services and support in an amount not to exceed \$35,000 for the 2022-2023 school year

BACKGROUND INFORMATION:

On December 15, 2020, Pre-K 4 SA entered into an agreement with Start Early to provide Professional Development Services in the amount of \$45,000.00. The consultant worked with Pre-K 4 SA staff to implement the Early Education Essentials Survey Measurement System with up to six (6) schools, including four (4) education centers comprised of up to 25 preschool classrooms and two (2) elementary schools spanning grades Pre-K through 2nd grade. The agreement was

subsequently amended to continue services for the 2020-2021 school year. On September 7, 2021, the Board approved to increase the agreement's total amount to \$85,000.00 and extend the term to June 30, 2022.

In reviewing the new scope of work between Start Early and Pre-K 4 SA staff, the original agreement was no longer an accurate representation of the work and includes additional supports to Pre-K 4 SA. A new scope of work was proposed to establish a new agreement. Pre-K 4 Staff is seeking Board approval to authorize a new Professional Services Agreement for additional support. Under the new agreement, The Essential 0-5 Survey will include Survey Administration, Reports, Implementation Technical Assistance, Professional Learning and Improvement Supports.

ISSUE:

Pre-K 4 SA staff requests Board action to approve a new Professional Services Agreement to continue services with Start Early for professional development services and support in an amount not to exceed \$35,000.00 for the 2022-2023 school year.

FISCAL IMPACT:

This item authorizes the execution of a new Professional Services Agreement with Start Early for professional development services and support in an amount not to exceed \$35,000.00 for the 2022-2023 school year.

Funds are budgeted and available within the Pre-K 4 SA Operating Fund. Subsequent year funding is contingent upon approval of the annual operating budget by the Corporation's Board of Directors.

ALTERNATIVES:

If the Board does not approve the execution of a new Professional Services Agreement, Pre-K 4 SA will not be able to continue services with Start Early.

RECOMMENDATION:

Pre-K 4 SA staff recommends the Board approve the execution of a new Professional Services Agreement to continue services with Start Early for professional development services and support in an amount not to exceed \$35,000.00 for the 2022-2023 school year.