



City of San Antonio

Agenda Memorandum

File Number:
{{item.tracking_number}}

Agenda Item Number: 3

Agenda Date: August 26, 2022

In Control: Audit and Accountability Committee Meeting

DEPARTMENT: Animal Care Services

DEPARTMENT HEAD: Shannon Sims

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Post-Solicitation High Profile item for Contract Veterinarian Services

SUMMARY:

Post-Solicitation briefing on Contract Veterinarian Services

BACKGROUND INFORMATION:

The Animal Care Services Department (ACS) released a Request for Qualifications (RFQ) on April 7, 2022 to select multiple veterinarians to provide relief veterinary services, assisting with shelter medicine and/or surgical services. Shelter medicine duties for pets coming into, and currently in, ACS care includes performing examinations, triage/stabilization, and prescribing medication, as well as developing treatment plans with the focus on maintaining shelter health. Surgical services include performing sterilization surgeries for pets leaving with adopters, fosters, or rescue groups, as well as specialized surgeries, such as enucleations, cherry eye, amputations, cryptorchid, and other non-routine surgeries that increase a pet's chance for placement.

ISSUE:

Solicitation Type: Request for Qualifications

Contract Value: \$3.4 Million

Term of Contract: 3 years with 2, 1-year renewal options

Number of Respondents: 2

Contracts to be Awarded: 2

Council Consideration: September 2022

Evaluation Criteria:

- Experience, Background, and Qualifications: 45 points
- Proposed Plan: 55 points

SBEDA Program: Waived

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members:

- David McCary, Assistant City Manager, City Manager's Office
- Shannon Sims, Director, Animal Care Services
- Bethany Colonnese, Chief Operations Officer, Animal Care Services
- Dr. Marilyn Gotbeter, Chief Veterinarian, Animal Care Services
- Rita Braeutigam, Chair, Animal Care Services Advisory Board

FISCAL IMPACT:

For briefing purposes only.

ALTERNATIVES:

For briefing purposes only.

RECOMMENDATION:

Final score matrix for this solicitation is attached, Due diligence conducted for the Respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.