



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 5

Agenda Date: August 26, 2022

In Control: Audit and Accountability Committee Meeting

DEPARTMENT: Convention and Sports Facilities

DEPARTMENT HEAD: Patricia Muzquiz Cantor

COUNCIL DISTRICTS IMPACTED: District 1|District 2

SUBJECT:

Post-Solicitation High Profile Item for Annual Contract for Event Attendant & Supplemental Event Security Services for the Alamodome.

SUMMARY:

Post-solicitation briefing on Annual Contract for Event Attendant & Supplemental Event Security Services for the Alamodome.

BACKGROUND INFORMATION:

The City of San Antonio's Convention and Sports Facilities Department solicited proposals for Event Attendant & Supplemental Event Security Services for the Alamodome. Services include, but are not limited to, providing directional guidance between entry points, seating areas, and collecting and verifying tickets. Supplemental event security services include, but are not limited to, screening patrons entering the facility, performing bag checks, securing restricted areas, crowd

control, and providing a visible security presence during events.

ISSUE:

Solicitation Type: Request for Competitive Sealed Proposals

Contract Value: \$15 Million

Term of Contract: 3 years with 2, 1-year renewal options

Number of Respondents: 2 (One respondent was deemed non-responsive for failure to meet the 15% M/WBE & 3% AABE subcontracting goals.)

Contract to be Awarded: 1

Council Consideration: September 29, 2022

Evaluation Criteria:

- Experience, Background and Qualifications: 25 points

- Proposed Plan: 35 points

- Price: 20 points

- SBE Prime Contract Program: 10 points

- M/WBE Prime Contract Program: 10 points

SBEDA Requirements: 15% M/WBE; 3% AABE subcontracting goals

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members:

- Alejandra Lopez, Assistant City Manager, City Manager's Office

- Patricia Muzquiz Cantor, Executive Director, Convention & Sports Facilities Department

- Victoria Constantino Lopez, Alamodome Public Safety - Guest Services & Parking Manager, Convention & Sports Facilities Department

- Bernard Brown, Convention Center Facilities Manager, Convention & Sports Facilities Department

- Julie Baker, Vice President, Valero Alamo Bowl

FISCAL IMPACT:

For briefing purposes only

ALTERNATIVES:

For briefing purposes only

RECOMMENDATION:

The evaluation committee met to review and discuss the responsive proposal on August 9, 2022, and, by consensus, recommends contract award to the sole responsive bidder. Due diligence

conducted for the respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendor.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.