



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 9

Agenda Date: August 18, 2022

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Cargo and Passenger Vans

SUMMARY:

This ordinance authorizes acceptance of contracts with Cavender Grande Ford and Silsbee Ford to provide cargo and passenger vans for Building and Equipment Services, San Antonio Fire, Metro Health, Human Services, Information and Technology Services, San Antonio Public Library, Parks and Recreation, San Antonio Police, and the Public Works departments with an estimated twenty-three cargo and passenger vans for a total estimated amount of \$1,185,664.04 in FY 2022 and FY 2023. Funding in the amount of \$774,424.04 for an estimated 15 replacement vans is available for FY 2022 from the Equipment Renewal and Replacement Fund Budget. Funding for FY 2023 in the amount of \$411,240.00 for an estimated eight replacement vans, will be subject to the City Council approval of subsequent annual funding.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is the attached tabulation of two competitive bids to provide an estimated twenty-three cargo and passenger van replacements. These contracts will supply fifteen replacements cargo and passenger vans in FY 2022 and an estimated eight

replacements in FY 2023 dependent upon appropriation of subsequent annual funding for FY 2023.

These contracts will allow additional purchases up to the manufacturer's production cut-off date, or until the contract terminates on November 1, 2022. Human Services will replace nine Senior Service Center passenger vans. Parks & Recreation will replace one passenger van that is shared among its community programs. Police will receive two replacements for the San Antonio Fear Free Environment (SAFFE) program vans. Fire will replace one Fire Training academy van. The Library, Public Works, Building & Equipment Services, Health, Parks & Recreation, and Information Technology Services Departments are replacing a total of ten cargo vans to transport books, communication equipment, materials, and supplies that are necessary for essential services.

There are 90 cargo vans of various configurations in the City fleet. There are 105 passenger/shuttle vans, and 30 ADA accessible vans dedicated for senior services, youth programs, work crew transportation, and airport parking patron transportation.

The recommended award for item 1 is in accordance with the Local Preference Program and will result in an additional estimated cost to the City of \$3,355.92. Cavender Grande Ford, the recommended local bidder, submitted a bid of \$187,832.00 and is 1.82% higher than Silsbee Ford the lowest non-local bidder, who submitted a bid of \$184,476.08.

The recommended award for item 2 is in accordance with the Local Preference Program and will result in an additional estimated cost to the City of \$4,927.92. Cavender Grande Ford, the recommended local bidder, submitted a bid of \$202,624.00 and is 2.49% higher than Silsbee Ford the lowest non-local bidder, who submitted a bid of \$197,696.08.

The low bid for item 3 is recommended for award to Silsbee Ford a non-local business; however, there were no local bids within 3%; Therefore, application of the Local Preference Program was not required.

The recommended award for item 4 is in accordance with the Local Preference Program and will result in an additional estimated cost to the City of \$3,551.94. Cavender Grande Ford, the recommended local bidder, submitted a bid of \$150,264.00 and is 2.42% higher than Silsbee Ford the lowest non-local bidder, who submitted a bid of \$146,712.06.

The recommended award for item 5 is in accordance with the Local Preference Program and will result in an additional estimated cost to the City of \$4,045.80. Cavender Grande Ford, the recommended local bidder, submitted a bid of \$541,450.00 and is .75% higher than Silsbee Ford the lowest non-local bidder, who submitted a bid of \$537,404.20.

ISSUE:

These contracts will provide the Building and Equipment Services, San Antonio Fire, Metro Health, Human Services, Information and Technology Services, San Antonio Public Library, Parks and Recreation, San Antonio Police, and the Public Works departments with an estimated twenty-three cargo and passenger vans for FY 2022 and FY 2023. The FY 2023 purchases will be subject

to the appropriation of subsequent annual funding. The vans will be utilized to transport books, communication equipment, materials, and supplies that are necessary for essential services. The replacement of these units is consistent with the City's Equipment Renewal & Replacement Fund (ERRF) Program.

These vehicles are covered by a minimum 36 month/36,000-mile warranty that will start on the day each van is placed in service. The life expectancy for cargo and passenger vans is 120 months or 96,000 miles

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of SMWBE's available to provide the goods and services.

The Veteran-Owned Small Business Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

The current cargo and passenger vans scheduled for replacement have met or will meet their age and/or mileage requirement cycles. If the replacement equipment is not purchased, necessary field work may be compromised and create the potential of delays in delivery of essential services to the residents of San Antonio. The alternative is to continue to use the vans currently available and incur increasing maintenance costs, thus possibly compromising services throughout the City.

FISCAL IMPACT:

This ordinance authorizes acceptance of contracts with Cavender Grande Ford and Silsbee Ford to provide cargo and passenger vans for Building and Equipment Services, San Antonio Fire, Metro Health, Human Services, Information and Technology Services, San Antonio Public Library, Parks and Recreation, San Antonio Police, and the Public Works departments with an estimated twenty-three cargo and passenger vans for a total estimated amount of \$1,185,664.04 in FY 2022 and FY 2023. Funding in the amount of \$774,424.04 for an estimated 15 replacement vans is available for FY 2022 from the Equipment Renewal and Replacement Fund Budget. Funding for FY 2023 in the amount of \$411,240.00 for an estimated eight replacement vans, will be subject to the City Council approval of subsequent annual funding.

RECOMMENDATION:

Staff recommends the approval of these contracts with Cavender Grande Ford in the estimated amount of \$1,082,170.00, and Silsbee Ford for an estimated amount of \$103,494.04 for FY 2022 and FY 2023, for total estimated amount of \$1,185,664.04

This contract was procured on the basis of low bid and Contract Disclosure Forms is not required.

