



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 8

**Agenda Date:** August 18, 2022

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Mobile Pallet Racks

**SUMMARY:**

This ordinance authorizes a contract with Southwest Solutions Group to provide the San Antonio Police Department Property Room with the purchase and installation of Spacesaver Mobile Pallet Racks for a total cost of \$543,905.00. Funding is available from the FY 2022 Adopted General Fund budget.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is the attached tabulation from Southwest Solutions Group to provide all labor, material, equipment, and installation services for Spacesaver Mobile Pallet Racks for the San Antonio Police Department (SAPD) Property Room. The purchase and installation of the Spacesaver Mobile Racks will add 40 additional new bays with recessed rails and decks to match existing pallet rack system in the property room. The mobile rack system is used to store property and DNA evidence. The mobile racks and additional new bays are needed due to the Property Room having exhausted its storage space to store property and DNA evidence.

The contract with Southwest Solutions Group was procured on the basis of a Sole Source solicitation. Southwest Solutions Group is the sole certified vendor of Spacesaver Mobile Racks in northeastern and southeastern Texas including San Antonio. Only a certified Spacesaver technician is authorized to install, service, move or add to any new or existing Spacesaver system to maintain the Spacesaver system warranty. This purchase of new Spacesaver mobile rack system will match and add to the existing mobile Spacesaver rack system that is currently installed in the SAPD Property Room.

#### **ISSUE:**

This contract will provide SAPD with the purchase and installation of Spacesaver mobile racks and will add 40 new bays to the SAPD Property Room.

These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.

This contract is exempt from the Small Business Economic Development Advocacy (SBEDA) Ordinance.

This contract is an exception to the Local Preference Program.

The Veteran-Owned Business Program does not apply to good/supplies contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, SAPD would be required to procure new mobile racks on an as needed basis, therefore potentially leading to longer lead-times and higher costs to be incurred by the division. This equipment is used store DNA evidence and will negatively impact how SAPD conducts daily operations effectively.

#### **FISCAL IMPACT:**

This ordinance authorizes a contract with Southwest Solutions Group to provide the San Antonio Police Department Property Room with the purchase and installation of Spacesaver Mobile Pallet Racks for a total cost of \$543,905.00. Funding is available from the FY 2022 Adopted General Fund Budget.

**RECOMMENDATION:**

Staff recommends the approval of the contract with Southwest Solutions Group for the purchase and installation of mobile pallet racks for the total cost of \$543,905.00 for the San Antonio Police Department Property Room.

This contract was procured by means of sole source and a Contracts Disclosure Form is not required.