



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 24

Agenda Date: June 16, 2022

In Control: City Council A Session

DEPARTMENT: Fire Department

DEPARTMENT HEAD: Charles Hood, Fire Chief

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Professional Service Agreement Amendment for On-site Licensed Athletic Trainers

SUMMARY:

This ordinance authorizes an amendment to the contract with Beth Page Consulting LLC to provide two licensed Athletic Trainers for the San Antonio Fire Department (SAFD) in the estimated amount of \$162,840.00 annually for a three-year contract term in the amount of \$488,520 funded from the General Fund. The contract includes an option to extend for two additional one-year periods.

BACKGROUND INFORMATION:

The San Antonio Fire Department (SAFD) began its Sports Medicine Facility in November 2011 by contracting an Athletic Trainer to examine employees with injuries, conduct an initial evaluation and determine the most appropriate course of treatment in a clinical occupational health setting for department employees. A full-time City Athletic Trainer Position was added to the SAFD and later in June 2021 a second Athletic Trainer was contracted to conduct fitness assessments consistent with the Collective Bargaining Agreement

To better address the needs of the SAFD and with the departure of the current incumbents, in

March 2022 the Department entered into a short-term professional service agreement with Beth Page Consulting LLC for a licensed Athletic Trainer to fulfill both positions for an amount not to exceed \$48,840. This contract has allowed more flexibility to the Department as coverage from the contract Athletic Trainers is uninterrupted.

ISSUE:

This ordinance will amend an existing contract with Beth Page Consulting LLC Beth Page Consulting LLC to provide two Athletic Trainers to the San Antonio Fire Department, thereby ensuring that Athletic Trainers would be available to SAFD personnel five days a week from 7:30 a.m. to 4:30 p.m. without interruption of service.

The contract was procured as an exception from the City's formal solicitation process, in accordance with A.D. 1.6 for a professional services agreement over \$50,000.

ALTERNATIVES:

Should this contract not be approved, the San Antonio Fire Department would advertise to fill the vacant city position and solicit the second position through a temporary agency.

FISCAL IMPACT:

The estimated annual cost of this contract is \$162,840.00 per year for a 3-year contract with an option to extend for two additional one-year terms. Funding in the estimated amount of \$40,710.00 for the remainder of FY 2022 is available in the FY 2022 General Fund Budget. Funding for subsequent years is contingent upon City Council approval of the annual budget.

RECOMMENDATION:

Staff recommends approval of this Ordinance that authorizes the contract with Beth Page Consulting LLC to ensure the San Antonio Fire Department full time coverage for injury evaluation, treatment, and fitness assessments.