



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 8

Agenda Date: May 19, 2022

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Minivan Vehicles

SUMMARY:

This ordinance authorizes acceptance of the offer from Silsbee Toyota to provide seventeen minivan vehicles for the Building and Equipment Services, Human Services and Police departments for a total cost of \$595,832.50. Funding is available from the FY 2022 Equipment Renewal and Replacement Fund Budget in the amount of \$348,725.00, from the FY 2022 General Fund Budget in the amount of \$212,235.00, and the Confiscated Property Fund Budget in the amount of \$34,872.50, for a total cost of \$595,832.50.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is the attached offer from Silsbee Toyota to provide seventeen minivan vehicles. Ten minivans are replacement units and seven are additional units to the City's fleet. The Building and Equipment Services Department will receive one

replacement unit that will be used to transport custodial supplies and staff between program buildings. The Police Department will receive ten minivans with nine units serving as replacements and one is an additional unit to the department fleet. These vehicles will be used in the department's task force operations and warrant issue program. The Department of Human Services will receive six minivans that are all additional units to the City's fleet. These units will be equipped with safety barriers to support its homeless outreach programs.

Ordinance #2021-11-18-0856 authorized a contract with Donalson Chrysler Dodge Jeep Ram to provide minivans as the lowest bidder, however the manufacturer (Stellantis) cancelled its production of the 2022 Chrysler Voyager. The Grand Caravan and Pacifica minivan models are also unable at this time. A request for offer was issued to replace the canceled order for these vehicles. An offer was received from Silsbee Toyota to supply seventeen hybrid 2022 Toyota Sienna minivans.

ISSUE:

This contract will provide seventeen minivan vehicles for the Building and Equipment Services, Human Services and Police departments. Ten minivans are replacements and seven are additional units to the City's fleet. The units will be utilized to transport custodial supplies and staff between program buildings, used in task force operations and warrant issue program and to support the homeless outreach programs. The replacement of these units is consistent with the City's Equipment Replacement and Renewal Fund (ERRF) program.

These units will be purchased from Silsbee Toyota utilizing The Interlocal Purchasing System (TIPS) Cooperative Purchasing contract number 210907, the cooperative program passed on Ordinance number 2009-12-10-1002, dated 12/10/2009. Contracts awarded through this Purchasing Cooperative are competitive and meet all bidding requirements.

The vehicles will have a 36 months/36,000 miles bumper to bumper, five years/60,000 miles powertrain, and eight years/100,000 miles hybrid battery warranties.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

The recommended award is an exception to the Local Preference Program.

The Veteran-Owned Business Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

The replacement vehicles will have met or will meet its age or mileage requirement cycles before replacement. The replacement date is considered the optimum time for replacement as delaying the acquisition could make the vehicles no longer economically feasible to repair and could lead to the department's inability to provide essential services to the residents of San Antonio. The Department of Human Services is currently renting minivans until the needed vehicles can be obtained. Vehicle rental could continue but is less cost effective than buying the minivans at government fleet prices. The alternative is to continue utilizing the current equipment; however, the ability to support security and safety of the community may be negatively impacted.

FISCAL IMPACT:

This ordinance authorizes acceptance of the offer from Silsbee Toyota to provide seventeen minivan vehicles for the Building and Equipment Services, Human Services and Police departments for a total cost of \$595,832.50. Funding is available from the FY 2022 Equipment Renewal and Replacement Fund Budget in the amount of \$348,725.00, from the FY 2022 General Fund Budget in the amount of \$212,235.00, and the Confiscated Property Fund Budget in the amount of \$34,872.50, for a total cost of \$595,832.50.

RECOMMENDATION:

Staff recommends the approval of a contract to purchase seventeen minivan vehicles from Silsbee Toyota for a total amount of \$595,832.50 for Building and Equipment Services, Human Services and Police departments.

This contract is procured based on cooperative purchasing and a contracts disclosure form is not required.