



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 3

Agenda Date: May 10, 2022

In Control: San Antonio Early Childhood Education Municipal Development Corporation Meeting

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Dr. Sarah Baray

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Classroom Furniture Purchases for Pre-K 4 SA Education Centers and Competitive Grant awardees

SUMMARY:

This item requests Board action to allow Pre-K 4 SA staff to utilize the BuyBoard Purchasing Cooperative to purchase classroom furniture, supplies and equipment for the Pre-K 4 SA Education Centers, Gardendale Early Learning Program and Competitive Grants Program awardees from Community Products LLC dba Community Playthings in an amount not to exceed \$150,000 through March 31, 2023, with two, one-year options to renew.

BACKGROUND INFORMATION:

On February 4, 2022, Community Products LLC dba Community Playthings was awarded a new Buyboard cooperative agreement: 667-22 Furniture for School, Office, Science, Library &

Dormitory for a one-year term of April 1, 2022 through March 31, 2023 with two one-year options for renewal. The BuyBoard Purchasing Cooperative is administered through the Texas Association of School Boards (TASB) and utilizes competitively bid contracts awarded through BuyBoard in accordance with federal, state and local procurement rules and has been extended for use by other governmental entities. Cooperative purchases are a less time consuming method of procurement, since pricing and discounts have already been negotiated through the contracting entity.

Pre-K 4 SA requests to continue to utilize the Buyboard cooperative agreement and continue to purchase classroom furniture with Community Products LLC dba Community Playthings. Items purchased through the Buyboard cooperative agreement are in compliance with an Interlocal Agreement with the Texas Local Government Purchasing Cooperative, approved by ordinance 97097, dated 1/30/2003.

Due to the estimated amount with Community Products LLC dba Community Playthings over the current and future school years, this item is subject to Small Business Development Advocacy (SBEDA) review.

Pre-K 4 SA coordinates with the City of San Antonio Economic Development Small Business Office (SBO) when considering small businesses for equipment and supply purchases and in meeting SBO contracting recommendations when applicable.

ISSUE:

Pre-K 4 SA staff requests Board approval to authorize staff to utilize the BuyBoard Purchasing Cooperative Agreement to purchase classroom furniture from Community Products LLC dba Community Playthings in an amount not to exceed \$150,000 through March 31, 2023 for the Pre-K 4 SA Education Centers and Competitive Grants Program awardees.

FISCAL IMPACT:

Funds are budgeted and available in the FY 2023 Pre-K 4 SA Operating Fund as approved by the Pre-K 4 SA Board of Directors. Future contract year funds are contingent upon approval of the annual operating budget by the Board of Directors.

ALTERNATIVES:

If the Board does not approve Pre-K 4 SA staff to utilize the cooperative agreement with Community Products LLC dba Community Playthings, the Corporation could lose the pricing advantage afforded through a previous competitively bid cooperative agreement.

RECOMMENDATION:

Staff recommends the Board approve Pre-K 4 SA staff to utilize BuyBoard Purchasing Cooperative Agreement 667-22 to purchase classroom furniture from Community Products LLC

dba Community Playthings in an amount not to exceed \$150,000 through March 31, 2023 for the Pre-K 4 SA Education Centers and Competitive Grants Program awardees.