



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 7

Agenda Date: May 19, 2022

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

5/19/2022 Annual Contracts

SUMMARY:

An ordinance awarding one contract to provide the City with commodities and services on an annual basis for the term of the contract, for an estimated annual cost of \$300,321.00. This ordinance provides the procurement of the following item, as needed, and dependent on the departments' available budget, for the term of the contract:

A. Standard Fusee Corporation, dba Orion Safety Products for Red Burning Flares for SAPD and SAFD, \$300,321.00 annually (1 contract, Police and Fire Departments)

BACKGROUND INFORMATION:

The City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the bid process. Utilization of annual contracts allows the City to procure numerous different commodities in support of the normal daily operations.

Contract procured on the basis of low bid:

A. Standard Fusee Corporation, dba Orion Safety Products for Red Burning Flares for SAPD and SAFD, \$300,321.00 annually, July 1, 2022 through June 30, 2025, with two, one-year renewal options – will provide the Police and Fire Departments with a contractor to provide thirty-minute, spike-less, waxed red burning flares. These red burning flares will be utilized by police officers and firefighters to alert motorists of oncoming lane closures and various public safety traffic accidents.

ISSUE:

This contract represents a portion of approximately 250 annual contracts that will be brought before City Council throughout the fiscal year. These products and services are used by city departments in their daily operations.

A. Red Burning Flares

This contract is within the scope of the SBEDA Program. However, due to lack of available firms and/or subcontracting opportunities, the Goal Setting Committee was unable to apply a SBEDA tool to this contract.

In accordance with the Local Preference Program, no local preference was applied since the local bidder is not within 3% of the recommended lowest non-local bidder.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

A. Red Burning Flares - Should this contract not be approved, the Police and Fire Departments would have to procure flares on an as-needed basis, wherein increased costs due to non-contract buying could be realized. The departments could also be at risk of not having flares readily available to support alerting motorists of traffic accidents and emergency situations.

FISCAL IMPACT:

Funds are not encumbered by this ordinance. All expenditures will be in accordance with the departments' adopted budget approved by City Council. Purchases made by the department are as needed and dependent upon available funds within their adopted budget.

RECOMMENDATION:

Staff recommends the acceptance of this contract submitted through this ordinance to provide the City with specified services on an annual contract basis. These annual contracts are critical to the

City's daily operations.

This contract was procured on the basis of low bid, and a Contract Disclosure Forms is not required.