



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 15

Agenda Date: May 19, 2022

In Control: City Council A Session

DEPARTMENT: Center City Development & Operations

DEPARTMENT HEAD: John Jacks

COUNCIL DISTRICTS IMPACTED: District 7

SUBJECT:

Third Renewal of Lease Agreement - SAMHD WIC Clinic

SUMMARY:

This ordinance authorizes the Third Renewal of Lease Agreement with Callaghan Square Investments, Ltd., for the continued use by the San Antonio Metropolitan Health District's (SAMHD) Women, Infants and Children (WIC) Clinic of approximately 5,000 square feet of clinic and office space, located at 4412 Callaghan Road in Council District 7, for a term of five years, effective June 1, 2022, for the monthly rental amount of \$6,823.74 during the entire term with the option to terminate the lease with thirty days' notice. Funding is available in the Woman Infant and Children (WIC) grant. Funding in future years is contingent on City Council approval of future year grant awards.

BACKGROUND INFORMATION:

The Texas Department of State Health Services provides annual financial assistance to the SAMHD to support the Special Supplemental Nutrition Program for women, infants, and children. Under this program, SAMHD provides nutritional support for pregnant women and their families at various WIC clinics throughout the City. This WIC clinic has proven to be one of the SAMHD's most successful sites serving an estimated 5,000 participants per month primarily from

northwest San Antonio. SAMHD has leased space at this location for the past twenty-five years. The City will have the option to renew the lease for an additional five-year term and the right to terminate with 30 days' prior written notice. The monthly rental amount during the entire renewal term will remain at \$6,823.74. This action will serve to renew the lease for a period of five years, effective June 1, 2022 through May 31, 2027.

ISSUE:

The existing lease needs to be renewed for SAMHD to remain compliant with the requirements established by the Texas Department of State Health Services, for the Special Supplemental Nutrition Program. City Council approval is required to renew the agreement and ensure the WIC Clinic may continue to provide vital services in accordance with the program's objectives.

ALTERNATIVES:

An alternative to exercising this action would be to search for a suitable replacement location. However, given the very favorable lease terms being offered and considering the one-time expenses associated with the relocation of the WIC Clinic, it is unlikely that terms as economically favorable as those being offered by this action will be achievable.

FISCAL IMPACT:

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RECOMMENDATION:

Staff recommends approval of this ordinance authorizing the Third Renewal of Lease Agreement with Callaghan Investments, Ltd for a five-year term ending May 31, 2027.