



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 5

Agenda Date: May 5, 2022

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

5/5/2022 Annual Contracts

SUMMARY:

This ordinance awards one contract to provide the City with commodities and services on an annual basis for the term of the contract, for an estimated annual cost of \$488,000.00. This ordinance provides the procurement of the following items, as needed, and dependent on the Department's available budget, for the term of the contract:

A. Liberty Tire Recycling, LLC for Processing of Waste Tires, \$488,000.00 annually (1 contract, Aviation, Building and Equipment Services and Solid Waste Management Departments)

BACKGROUND INFORMATION:

The City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the bid process. Utilization of annual contracts allows the City to procure numerous different commodities in support of the normal daily

operations.

Contract procured on the basis of low bid:

A. Liberty Tire Recycling, LLC for Processing of Waste Tires, \$488,000.00 annually, July 1, 2022 through July 31, 2025 with two, one-year renewal options - will provide for the collection, processing, transporting, recycling and disposal of used, whole or scrap tires. This contract will be utilized by the Aviation, Building and Equipment Services and Solid Waste Management Departments on an as needed basis. The City generates approximately 1,500 tons of waste tires per year. Waste tires are recycled to produce tire rubber modified surface seal to resurface asphalt on roadways and streets, tire derived fuel or energy used such as in the production of concrete, rubber mulch to use for landscaping and playgrounds, and other various rubber products.

ISSUE:

This contract represents a portion of approximately 250 annual contracts that will be brought before City Council throughout the fiscal year. These products and services are used by city departments in their daily operations.

A. Processing of Waste Tires

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

A. Processing of Waste Tires - Should this contract not be approved, City departments would be required to process individual procurements on an as needed basis. As a result, processing as spot purchases would delay needed services and the departments would not realize the cost savings customarily associated with long-term agreements.

FISCAL IMPACT:

This ordinance awards one contract to provide the City with commodities and services on an annual basis for the term of the contract, for an estimated annual cost of \$488,000.00. This ordinance provides the procurement of the following items, as needed, and dependent on the Department's available budget, for the term of the contract:

A. Liberty Tire Recycling, LLC for Processing of Waste Tires, \$488,000.00 annually (1 contract, Aviation, Building and Equipment Services and Solid Waste Management Departments)

Funds are not encumbered by this ordinance. All expenditures will be in accordance with the Department's adopted budget approved by City Council.

RECOMMENDATION:

Staff recommends the acceptance of this contract submitted through this ordinance to provide the City with specified services on an annual contract basis. The annual contract is critical to the City's daily operations.

This contract was procured on the basis of low bid, and a Contract Disclosure Form is not required.