



# City of San Antonio

## Agenda Memorandum

**File Number:**  
**{{item.tracking\_number}}**

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**Agenda Item Number:** 2

**Agenda Date:** March 18, 2022

**In Control:** Audit and Accountability Committee Meeting

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**DEPARTMENT:** Library

**DEPARTMENT HEAD:** Ramiro Salazar

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

SUBJECT: Pre-Solicitation High Profile Item for Radio Frequency Identification (RFID) System at the San Antonio Public Library

**SUMMARY:**

The San Antonio Public Library Department (SAPL) is soliciting proposals from qualified vendors for the purchase or lease of a new Radio Frequency Identification (RFID) solution. This solution is a critical technology tool to allow self-service check out of library books and materials at self-service kiosks, and at customer service points at library facilities. This system also supports collection management including inventory and tracking of materials.

The replacement is needed as the current RFID solution is at its end of life and the current contractor cannot support maintenance. The new solution will provide easy to use customer facing equipment and interfaces, modern integrations with mobile technologies (smart phone applications), ADA compliance, aesthetically unobtrusive usage and shall be capable to fully integrate with the Library's Symphony (SirsiDynix) Integrated Library System (ILS).

## **BACKGROUND INFORMATION:**

Department: San Antonio Public Library

Solicitation Type: Request for Competitive Sealed Proposals (RFCSP)

Estimated Value: \$2.1 Million

Proposed Term: 5 years with 2, 1-year renewal options

Release Date: March 28, 2022

Closing Date: May 16, 2022

Proposed Council Date: September 15, 2022

Evaluation Criteria:

- Experience, Background, Qualifications: 20 points
- Proposed Plan: 40 points
- Price: 20 points
- SBE Prime Contract Program: 10 points
- M/WBE Prime Contract Program: 10 points

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members:

- David McCary, Assistant City Manager, City's Manager Office
- Kathy Donellan, Assistant Director of Support Services, San Antonio Public Library
- Kevin Goodwin, Chief Technology Officer, Information Technology Services Department
- Ron Suszek, Library Services Administrator, San Antonio Public Library
- Raymond Fraga, Special Project Manager, San Antonio Public Library
- Jake Odland, Public Services Administrator, San Antonio Public Library
- Adrian Leal, Librarian II, San Antonio Public Library

## **ISSUE:**

For briefing purposes only

## **FISCAL IMPACT:**

For briefing purposes only

## **ALTERNATIVES:**

For briefing purposes only

## **RECOMMENDATION:**

For briefing purposes only