



City of San Antonio

Agenda Memorandum

File Number:
{{item.tracking_number}}

Agenda Item Number: 4

Agenda Date: March 18, 2022

In Control: Audit and Accountability Committee Meeting

DEPARTMENT: Building & Equipment Services

DEPARTMENT HEAD: Jorge Perez

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-solicitation high profile item for Elevator and Escalator Preventive Maintenance Services

SUMMARY:

The City of San Antonio, Building and Equipment Services Department is seeking an annual contract for a Texas licensed elevator and escalator contractor to provide systematic and periodic service and preventative maintenance of the elevators and escalators currently installed at various facilities located citywide. This preventative maintenance is necessary to maintain the safety and functionality of elevators and escalators in accordance with the Texas Department of Licensing and Regulation standards and American National Standards Institute Regulations for elevators and escalators. This contract will provide parts and labor for preventative maintenance, repair and stand by services.

BACKGROUND INFORMATION:

Department: Building & Equipment Services

Solicitation Type: Request for Competitive Sealed Proposals

Contract Value: \$3 Million

Term of Contract: 3 years with 2, 1-year renewal options

Release Date: April 7, 2022

Closing Date: May 23, 2022

Proposed Council Date: August 4, 2022

Evaluation Criteria:

- Experience, Background and Qualifications: 45 points
- Proposed Plan: 40 points
- Price: 15 points

SBEDA Program: Waived

Local Preference Program: Not Applicable

Veteran Owned Small Business Program: Not Applicable

Voting Members:

- Roderick J. Sanchez, Assistant City Manager, City Manager's Office
- Jorge A. Perez, Director, Building & Equipment Services Department
- Ron Griego, Facilities Administrator, Building & Equipment Services Department
- Carisa Gamez, Contract Manager, Convention & Sports Facility Department
- John Gamez, Building Maintenance Supervisor, Center City Development & Operations

Department

- Robert Spells, Building Maintenance Supervisor, Center City Development & Operations

Department

ISSUE:

For briefing purposes only.

FISCAL IMPACT:

For briefing purposes only.

ALTERNATIVES:

For briefing purposes only.

RECOMMENDATION:

For briefing purposes only.