



City of San Antonio

Agenda Memorandum

File Number:
{{item.tracking_number}}

Agenda Item Number: 10

Agenda Date: February 23, 2022

In Control: Audit and Accountability Committee Meeting

DEPARTMENT: Parks & Recreation Department

DEPARTMENT HEAD: Homer Garcia III

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Post-solicitation High Profile Item for Annual Contract for Citywide On-Call Electrical Maintenance and Repairs

SUMMARY:

Post-solicitation briefing on Annual Contract for Citywide On-Call Electrical Maintenance and Repairs.

BACKGROUND INFORMATION:

The City of San Antonio solicited proposals from qualified contractors interested in providing electrical maintenance and repairs through an on-call contracting services (OCC) contract, also referred to as a job order contract (JOC). Services shall be for electrical maintenance and repairs for all City-wide locations. Services within new building construction, remodeling or alterations of an existing building will not be included.

ISSUE:

Solicitation Type: Request for Competitive Sealed Proposal

Contract Value: \$2.4 Million

Term of Contract: 2 years with 3, 1-year renewal options

Number of Respondents: 7

Contracts to be Awarded: 3

Council Consideration: March 31, 2022

Evaluation Criteria:

- Experience, Background and Qualifications: 35 points
- Proposed Plan: 30 points
- Price: 15 points
- SBE Prime Contract Program: 10 points
- M/WBE Prime Contract Program: 10 points

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members:

- Melinda Cerda, Assistant Director, Parks & Recreation Department
- Ron Griego, Facilities Administrator, Building and Equipment Services Department
- John G. Gamez, Building Maintenance Supervisor, Center City Development & Operations Department
- Charles Guerra, Assistant Manager, Parks & Recreation Department
- Kyle Mikolajczyk, Building Maintenance Manager-Convention Center, Convention & Sports Facilities Department
- Eric Duncan, Building Maintenance Manager-Alamodome, Convention & Sports Facilities Department

FISCAL IMPACT:

For briefing purposes only.

ALTERNATIVES:

For briefing purposes only.

RECOMMENDATION:

Final score matrix for this solicitation is attached. Due diligence conducted for the respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.