



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: {{item.number}}

Agenda Date: January 27, 2022

In Control: City Council A Session

DEPARTMENT: Office of the City Clerk

DEPARTMENT HEAD: Debbie Racca-Sittre

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Board Appointments

SUMMARY:

Appointing Michael Garcia, Bryan Lopez, Camis Milam, and Britney Schindler as At-Large Members to the Planning Commission for the remainder of an unexpired term of office to expire on October 6, 2023 [Debbie Racca-Sittre, Interim City Clerk]

BACKGROUND INFORMATION:

The nine member At-Large Planning Commission is appointed by the City Council for overlapping staggered two-year terms. Commissioners should represent as nearly as practicable various areas of the City. In addition to the nine members, there are four Ex-Officio members that include: the City Manager, a Councilmember designated by City Council, the Chairman of the Zoning Commission, and the Chairman of the Zoning Board of Adjustment. These members may vote but do not count towards a quorum.

The Planning Commission has the principal duty of acting as an advisory body to the City Council to consider comprehensive, City-wide development consisting of the following:

- Final approving body for Subdivision Plats, Subdivision Variances, and Planned Unit Developments (PUDs) in the City and extraterritorial jurisdiction
- Appellate body for Rights Determinations (vested rights), Master Development Plans (MDPs), and Certificates of Determination (plat exceptions)
- Recommending body to City Council for street closures, street name changes, license agreements, encroachments, land transactions, Unified Development Code (UDC) Amendments, the Parks Plan, Capital Improvements Program (CIP), Annexation, Master Plan amendments (including Neighborhood, Community and Sector plans), and Major Thoroughfare Plan Amendments

The City Clerk's Office received 18 applications for the vacant seats. All applications were vetted by the City Attorney's Office which deemed two applicants ineligible to serve, due to one not claiming San Antonio residency and one being a current City employee. The City Clerk's Office provided the eligible applications to the Governance Council Committee which convened on January 11, 2022 and considered a slate of 16 applicants for appointment to the Planning Commission and forwarded its recommendations to the full City Council for approval at the A Session on January 27, 2022.

ISSUE:

Board and Commission appointments require full City Council approval.

ALTERNATIVES:

The Office of the City Clerk will continue to promote vacancies.

FISCAL IMPACT:

There is no fiscal impact.

RECOMMENDATION:

In order to proceed with the direction of the City Council, the Office of the City Clerk recommends approval of the Board and Commission appointments.