



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** {{item.number}}

**Agenda Date:** January 27, 2022

**In Control:** City Council A Session

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**DEPARTMENT:** Public Works Department

**DEPARTMENT HEAD:** Razi Hosseini

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Professional Services Agreements for On-Call Environmental Consulting Services

**SUMMARY:**

An ordinance approving five on-call environmental consulting services agreements with Alpha Terra Engineering, Inc.; ATC Group Services LLC dba Atlas Technical; Modern Geosciences, LLC; Raba Kistner Inc.; and SWCA, Incorporated dba SWCA Environmental Consultants, each agreement is in an amount not to exceed \$600,000.00 per year for an initial one-year term with the option to renew for three, one-year extensions at the City's discretion, for a total amount not to exceed \$12,000,000.00 if all agreement extensions are executed with all firms for the four-year duration.

**BACKGROUND INFORMATION:**

The Public Works Department Environmental Management Division oversees environmental assessment activities for the Public Works Department and for other City departments. Staff utilizes these on-call environmental consulting agreements on an as-needed basis to assist with various environmental activities associated with capital improvements projects and City properties.

Environmental work is associated with the current and future City capital improvement projects, federally funded transportation projects, the current 2017 Bond Program and the upcoming 2022 Bond Program. These on-call agreements will allow staff to continue addressing assessment strategies for capital projects in accordance with regulatory requirements and adhering to the current construction schedule. The City makes no minimum guarantee regarding the volume of work expected from each consultant under these on-call agreements.

### **Procurements of Services**

A Request for Qualifications (RFQ) for environmental consulting services was released on June 21, 2021, and advertised in the San Antonio Hart Beat, the City's website, on the Texas Electronic State Business Daily, on TVSA and through the electronic bidding website CivCast. A pre-submittal conference was held on July 14, 2021 and responses were due on August 5, 2021. Sixteen firms responded and submitted their Statement of Qualifications (SOQ). A selection committee made up of City staff from the City Manager's Office, the Public Works Department, the Parks and Recreation Department, and a member of the San Antonio Water System evaluated and ranked the submittals based on the published evaluation criteria, which included experience, background and qualifications of the firm, key personnel and key sub-consultants; understanding of the project and proposed management plan; and experience with the San Antonio region and past performance. The selection committee recommends the five top-ranked firms for contract award.

The on-call environmental consulting services agreements will extend to federal projects, which require compliance with Disadvantaged Business Enterprise (DBE) Program requirements. The DBE goal for each agreement is 6.5%.

These contracts were developed utilizing a formal Request for Qualifications (RFQ) process; therefore, as required by the Ethics Ordinance, Contracts Disclosure Forms have been included herein as attachments.

This item was presented as a post-solicitation briefing to the Audit and Accountability Committee on December 6, 2021.

### **ISSUE:**

This ordinance approves five on-call environmental consulting services agreements with Alpha Terra Engineering, Inc.; ATC Group Services LLC dba Atlas Technical; Modern Geosciences, LLC; Raba Kistner Inc.; and SWCA, Incorporated dba SWCA Environmental Consultants, each agreement is for an amount not to exceed \$600,000.00 per year for an initial one-year term with the option to renew for three, one-year extensions at the City's discretion, for a total amount not to exceed \$12,000,000.00 if all agreement extensions are executed with all firms for the four-year duration.

Services include the performance of environmental risk assessments, subsurface investigations, monitoring well and soil boring installation, monitoring well plugging, remediation and construction oversight, third-party documentation reviews, and preparation of regulatory documentation. These services will ensure the City follows federal, state, and local laws, rules,

and regulations.

#### **ALTERNATIVES:**

As an alternative option, the City could release another Request for Qualifications (RFQ) for each project as needs are identified. However, this would delay environmental work and impede the City's ability to comply with local, state and federal environmental regulations.

#### **FISCAL IMPACT:**

Each of the agreements shall have a value not to exceed \$600,000.00 per year. Each renewal of the respective agreements shall be for identical terms and subject to available funding. No funds are appropriated or encumbered by this action. Funds for these contracts shall be allocated from specific project funds at the time the work is required. Amounts will be transferred from available funding sources identified within the scope and source as various City departments assign projects. The City makes no minimum guarantee regarding the volume of work expected from each vendor under these on-call agreements.

#### **RECOMMENDATION:**

Staff recommends approval of this ordinance approving five on-call environmental consulting services agreements with Alpha Terra Engineering, Inc.; ATC Group Services LLC dba Atlas Technical; Modern Geosciences, LLC; Raba Kistner Inc.; and SWCA, Incorporated dba SWCA Environmental Consultants, each agreement is for an amount not to exceed \$600,000.00 per year for an initial one-year term with the option to renew for three, one-year extensions at the City's discretion, for a total amount not to exceed \$12,000,000.00 if all agreement extensions are executed with all firms for the four-year duration.