



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** {{item.number}}

**Agenda Date:** January 27, 2022

**In Control:** City Council A Session

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**DEPARTMENT:** Development Services Department

**DEPARTMENT HEAD:** Michael Shannon

**COUNCIL DISTRICTS IMPACTED:** District 6

**SUBJECT:**

ADDR-SNC-21-12700003 Memorial Designation of a portion of Westrock Drive to Jennifer Sue Delgado Memorial Way.

**SUMMARY:**

Street Name Change Case ADDR-SNC-21-12700003: A request by Christopher Palmer for approval of an ordinance to designate a portion of Westrock Drive, generally located between Westoak Road and Highway 90 W, as Jennifer Sue Delgado Memorial Way.

**BACKGROUND INFORMATION:**

Analysis and Notification Process:

This memorial designation would require zero (0) address changes.

The segment consists of approximately one thousand and fifty-five (1,055) linear feet and two (2) ground mounted signs.

Inter-departmental Technical Review:

All City Departments reviewed the proposed request in accordance with Chapter 6 Section 675 of the City Code. The technical review included:

- All City Departments
- Alamo Regional Mobility Authority
- Bexar County
- Bexar Metro 9-1-1 Network
- CPS Energy
- Development Services
- Office of Historic Preservation
- San Antonio Water System (“SAWS”)
- Northside ISD
- Public Works
- Texas Department of Transportation (TXDOT)
- United States Postal Service (USPS)
- VIA Metropolitan Transit

Development Services Department received no concerns from any reviewing agency.

Virtual Community Meeting Date: November 17, 2021

- 6 Notices mailed to property owners abutting the segment of the street proposed memorial designation.
- 1 notice mailed to Cable-Westwood Neighborhood Association
- 1 notice mailed to Lackland Terrace Neighborhood Association
- 0 members of the community attended the public meeting.

Planning Commission Public Hearing and Notification: December 15, 2021

- 6 Notices mailed to property owners abutting the segment of the street proposed memorial designation.
- 1 notice mailed to Cable-Westwood Neighborhood Association
- 1 notice mailed to Lackland Terrace Neighborhood Association
- Planning Commission recommended Approval on December 15, 2021.

**ISSUE:**

None.

**ALTERNATIVES:**

Denial of this request will result in the street remaining as Westrock Drive, without the requested memorial designation.

**FISCAL IMPACT:**

The anticipated costs for the project totals \$1788.96. This includes an application fee of \$1,000.00, notification fee of \$36.00, sign costs of \$752.96. All costs have been paid by applicant.

**RECOMMENDATION:**

This proposed memorial designation meets the criteria of Chapter 6 Section 672(d)(7) of the City Code. Staff recommends Approval.