



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 5

Agenda Date: January 27, 2022

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

1/27/2022 Annual Contracts

SUMMARY:

An ordinance awarding ten contracts to provide the City with commodities and services on an annual basis for the term of the contract, for an estimated annual cost of \$3,740,000.00. This ordinance provides the procurement of the following items, as needed, and dependent on the Department's available budget, for the term of the contract:

A. TraStar, Inc.; MoboTrex, Inc.; Traffic & Parking Control Co. (TAPCO); K & K Systems, Inc.; Twincrest Technologies and Iteris, Inc. for Traffic Signal Components, \$1,964,000.00 annually (6 contracts, Public Works)

B. Siddons Martin Emergency Group, LLC. and Frazer, Ltd. for Emergency Vehicle Parts & Service, \$1,400,000.00 annually (2 contracts, Fire Department)

C. Premier Courts LTD for Plexipave Sport Court Resurfacing, \$174,000.00 annually (1 contract, Parks and Recreation)

D. Alamo Industrial Group dba Ace Welding & Trailer for Fire & Pumper Vehicle Body Repair Service, \$202,000.00 annually (1 contract, Fire Department)

BACKGROUND INFORMATION:

The City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the bid process. Utilization of annual contracts allows the City to procure numerous different commodities in support of the normal daily operations.

Contracts procured on the basis of low bid:

A. TraStar, Inc.; MoboTrex, Inc.; Traffic & Parking Control Co. (TAPCO); K & K Systems, Inc.; Twincrest Technologies and Iteris, Inc. for Traffic Signal Components, \$1,964,000.00 annually, upon award through September 30, 2024 with two, one-year renewal options– will provide the Public Works Department – Traffic Division with vendors to furnish and deliver various traffic components, such as traffic signal and controls parts, illuminated streets signs, LED traffic signal lamps, traffic signal controller cabinets and associated equipment from manufacturers who are prequalified by the Texas Department of Transportation.

B. Siddons Martin Emergency Group, LLC. and Frazer, Ltd. for Emergency Vehicle Parts & Service, \$1,400,000.00 annually, upon award through September 30, 2024 with two, one-year renewal options – will provide the San Antonio Fire Department Emergency Medical Services Division with emergency vehicle parts and service necessary to perform needed repairs on fire apparatus and EMS vehicles.

C. Premier Courts LTD for Plexipave Sport Court Resurfacing, \$174,000.00 annually, upon award through September 30, 2024 with two, one-year renewal options - will provide the Parks and Recreation Department with a contractor that will provide all labor, materials and equipment as required for the application of Plexipave sport court re-surfacing system over existing asphalt and concrete surfaces within San Antonio Parks on an as needed basis. The contractor will furnish all labor, materials and equipment for leveling, crack repair, and application of Plexipave sport court surface in up to three standard colors per court. The surfacing material is used on tennis, basketball, and track surfaces throughout the city.

D. Alamo Industrial Group dba Ace Welding & Trailer for Fire & Pumper Vehicle Body Repair Service, \$202,000.00 annually, upon award through December 31, 2024 with two, one-year renewal options – will provide the San Antonio Fire Department with a contract for fire and pumper vehicle body repair service and parts. The contract will ensure timely repair of the emergency vehicles providing emergency services to the residents of the City of San Antonio. The specialized body repairs include painting and fabricating various parts to complete repairs.

ISSUE:

These contracts represent a portion of approximately 250 annual contracts that will be brought before City Council throughout the fiscal year. These products and services are used by city departments in their daily operations.

A. Traffic Signal Components

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

B. Emergency Vehicle Parts & Service

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

C. Plexipave Sport Court Resurfacing

This contract is within the scope of the SBEDA Program. However, due to lack of available firms and/or subcontracting opportunities, the Goal Setting Committee was unable to apply a SBEDA tool to this contract.

The recommended award is to the lowest responsive bidder, who is also a local business; therefore, application of the Local Preference Program was not required.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

D. Fire & Pumper Vehicle Body Repair Service

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

The recommended award is to the lowest responsive bidder, who is also a local business; therefore, application of the Local Preference Program was not required.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

A. Traffic Signal Components - Should this contract not be approved, the City will be required to purchase traffic equipment on an as needed basis. The City would lose the pricing advantage afforded through a competitively bid contract. While the traffic equipment may be purchased individually, the department's budget would be negatively impacted through continuous price variations and long lead time.

B. Emergency Vehicle Parts & Service - Should this contract not be approved, the departments will be required to purchase emergency vehicle parts on an as needed basis wherein increased costs due to non-contract buying could be realized. This may delay timely completion of maintenance and repairs thus increasing the down time of emergency vehicles.

C. Plexipave Sport Court Resurfacing - Should this contract not be approved, the City would be required to purchase Plexipave re-surfacing on an as needed basis. Non-contract rates may result in increased costs and adversely affect timeliness of services.

D. Fire & Pumper Vehicle Body Repair Service - Should this contract not be approved, the Fire Department would be required to purchase materials and labor on an as needed basis where increased costs and delivery times would be realized delaying the completion of emergency vehicle repair.

FISCAL IMPACT:

Funds are not encumbered by this ordinance. All expenditures will be in accordance with the Department's adopted budget approved by City Council. Purchases made by the Department are as needed and dependent upon available funds within their adopted budget.

RECOMMENDATION:

Staff recommends the acceptance of these contracts submitted through this ordinance to provide the City with specified services on an annual contract basis. These annual contracts are critical to the City's daily operations.

These contracts were procured on the basis of low bid, and Contract Disclosure Forms are not required.