



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 1

Agenda Date: December 20, 2021

In Control: Small Business Advisory Commission

DEPARTMENT: Office of the City Attorney

DEPARTMENT HEAD: Andy Segovia

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Commission Service Orientation: Public Records, Meeting Protocol, and Ethics.

SUMMARY:

Commission Service Orientation: Public Records, Meeting Protocol, and Ethics.

BACKGROUND INFORMATION:

The Small Business Advisory Commission was established on February 18, 2021 by Mayor and City Council. To date, nine (9) members have been appointed to the Commission:

- Julissa Carielo (Mayoral)
- Judith Canales (District 3)
- Juanita Sepulveda (District 4)
- Vickie Willoughby (District 5)
- Rick Tamfu (District 6)
- Kaitlin Sirakos (District 7)

- Sarah Shakil (District 8)
- Jeremy Roberts (District 9)
- James Hollerbach (District 10)

This item serves as an orientation for the Commission to cover: public records, meeting protocol, and ethics

ISSUE:

This item serves as an orientation for the Commission to cover: public records, meeting protocol, and ethics

FISCAL IMPACT:

This item is for briefing purposes only.

ALTERNATIVES:

This item is for briefing purposes only.

RECOMMENDATION:

This item is for briefing purposes only.