



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 10

Agenda Date: January 13, 2022

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Citywide Plant Vertical & Horizontal Cabling

SUMMARY:

This ordinance authorizes a contract with Alterman, Inc. to provide Citywide vertical and horizontal cabling services inside City facilities for the Information Technology Services Department for an estimated total contract cost of \$3,100,00.00 over a five-year period. Funds are not encumbered by this ordinance. Funding for this ordinance will be identified when work orders are issued.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is a proposal submitted by Alterman, Inc. to provide Citywide vertical and horizontal cabling services inside city facilities. The City provides communication services to approximately 12,000 City employees located in over four hundred facilities throughout San Antonio.

Services provided under this contract include cable/fiber pulling and installation service primarily for the following: installation of CAT 5E/CAT 6/CAT 6A communications cabling, 25 pair copper

cabling, multimode and single mode indoor/outdoor fiber facilities, telecommunications grounding/bonding, installation of underground telecommunications infrastructure, telecommunications design/project management services. Contractor will be responsible for all labor, materials, necessary tools, test equipment, and testing on all requested projects.

The City issued a Request for Competitive Sealed Proposals (RFCSP) 21-012, RFX 6100013365 for “Citywide Outside Plant, Vertical & Horizontal Cabling” for the Information Technology Services Department on November 20, 2020, with a submission deadline of January 29, 2021. Seven responses were received. Three firms were deemed non-responsive by the Economic Development Department for failure to meet the Small Business Economic Development Advocacy (SBEDA) subcontracting goal.

A best and final offer (BAFO) was sent to the four remaining respondents on June 10, 2021, with a submission deadline of June 16, 2021. One respondent did not submit a BAFO response by the required deadline and was deemed non-responsive. Three responses were deemed eligible for evaluation.

The evaluation committee consisted of representatives from the San Antonio Information Technology Services Department and the Public Works Department. The Finance Department, Purchasing Division assisted by ensuring compliance with City procurement policies and procedures. The evaluation of each proposal response was based on a total of 100 points; 30 points allotted for experience, background, qualifications; 30 points allotted for proposed plan; 20 points allotted for respondent’s price schedule; 10 points allotted for the SBE Prime Contract Program; and 10 points allotted for the M/WBE Prime Contract Program. Additional categories of consideration included references and financial qualifications.

The evaluation committee met on July 23, 2021, to review and submit technical scores. Alterman, Inc. is recommended for contract award based on the City’s standard RFCSP evaluation process. The macro category, cabling projects outside city facilities will not be awarded.

A post-solicitation briefing was presented to the Audit and Accountability Committee on December 6, 2021.

The initial term of the agreement shall begin upon approval by City Council for a three-year period. Two additional one-year renewals at the City’s option shall also be authorized by this ordinance.

ISSUE:

This contract will provide Citywide vertical and horizontal cabling services inside City facilities. Services include cable/fiber pulling and installation service primarily for the following: installation of CAT 5E/CAT 6/CAT 6A communications cabling, 25 pair copper cabling, multimode and single mode indoor/outdoor fiber facilities, telecommunications grounding/bonding, installation of underground telecommunications infrastructure, telecommunications design/project management services.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract in an effort to maximize the amount of small, minority, and women-owned business participation on the contract. The Goal Setting Committee set a 15% Minority/Women-Owned Business Enterprise (M/WBE) subcontracting goal. Alterman, Inc. has committed to 15% M/WBE subcontractor participation.

The contract is an exception to Local Preference Program.

The Veteran-Owned Small Business Preference Program Ordinance does not apply to non-professional services contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, the City would rely on available cooperative contracts to provide needed cabling services.

FISCAL IMPACT:

This ordinance will approve a contract with Alterman, Inc. to provide a Citywide micro vertical and horizontal cabling services for an estimated total cost of \$3,100,000.00 for a five-year period. Funds are not encumbered by this ordinance. Funding for this ordinance will be identified when work orders are issued from the potential funding sources. Potential funding sources include, but are not limited to, capital funds, operating budgets, and grants authorized by City Council. All expenditures will comply with operating, capital and/or grant budgets for current and future fiscal years.

RECOMMENDATION:

Staff recommends the approval of an ordinance for acceptance of a contract with Alterman, Inc. for Citywide micro vertical and horizontal cabling services for an estimated total contract cost of \$3,100,00.00 for a five-year period, for the Information Technology Services Department.

This contract is procured by means of Competitive Sealed Proposals and a Contracts Disclosure Form is required.