



# City of San Antonio

## Agenda Memorandum

**File Number:**  
**{{item.tracking\_number}}**

---

**Agenda Item Number:** {{item.number}}

**Agenda Date:** December 7, 2021

**In Control:** Ready to Work Meeting

---

**DEPARTMENT:** Workforce Development Office

**DEPARTMENT HEAD:**

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Workforce Development Office presentation to Advisory Board on administrative and programmatic updates on SA: Ready to Work and setting a permanent location for future meetings.

**SUMMARY:**

Workforce Development Office staff will brief the Advisory Board members on internal developments within the Office and planning for the launch of SA: Ready to Work since the last Advisory Board meeting.

**BACKGROUND INFORMATION:**

Workforce Development Office staff provides an update at each Advisory Board meeting to keep the members informed on the work they are doing to support the Board's efforts.

**ISSUE:**

This update provides the Board members greater context on how their work complements the administrative work with which City staff is charged.

**FISCAL IMPACT:**

This item is only for briefing purposes.

**ALTERNATIVES:**

This item is only for briefing purposes.

**RECOMMENDATION:**

This item is only for briefing purposes.