



# City of San Antonio

## Agenda Memorandum

### File Number:

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**Agenda Item Number:** 17

**Agenda Date:** December 2, 2021

**In Control:** City Council A Session

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**DEPARTMENT:** Office of the City Clerk

**DEPARTMENT HEAD:** Debbie Racca-Sittre

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Appointment to the Building Standards Board

**SUMMARY:**

An Ordinance appointing Kayla Miranda (District 5), to the Building Standards Board and waiving the General Contractor - Adaptive Reuse experience category for the remainder of an unexpired term ending May 31, 2023 [Debbie Racca-Sittre, Interim City Clerk]

**BACKGROUND INFORMATION:**

Applications for appointments to a board were submitted to the Office of the City Clerk who coordinated review of the applications with the pertinent City Department and the City Attorney's Office. The applications of qualified applicants were forwarded to the respective Council Office for review. A memorandum designating an appointee was submitted to the Office of the City Clerk for processing.

**ISSUE:**

Board and Commission appointments require full City Council approval.

**ALTERNATIVES:**

The Office of the City Clerk will continue to promote vacancies.

**FISCAL IMPACT:**

There is no fiscal impact.

**RECOMMENDATION:**

In order to proceed with the direction of the City Council, the Office of the City Clerk recommends approval of the Board and Commission Appointments.