



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 7

Agenda Date: November 18, 2021

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Purchase of Live Animal Transport Trucks

SUMMARY:

This ordinance authorizes the acceptance of a contract with Red McComb's Ford to provide the Animal Care Services Department with six Live Animal Transport trucks for a total cost of \$389,160.00. Funding in the amount of \$259,440.00 is available from FY 2022 Equipment Renewal and Replacement Fund Budget, and \$129,720.00 is available from the FY 2022 General Fund Budget.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is the attached tabulation of two bids to provide six live animal transport trucks for the Animal Care Services (ACS) Department. These trucks are used for animal control operations. Four trucks are replacement units and two trucks are additions to the City's fleet. The two additional trucks will be utilized to address the increasing need for services provided by the City's animal care operations.

Currently, there are 26 live animal transport trucks operating in the City's fleet. This

procurement will increase the live animal transport trucks to a total of 28.

ISSUE:

This contract will provide the Animal Care Services Department with six live animal transport trucks. Replacement of four units is consistent with the City's Equipment Renewal and Replacement Fund, and two additional units will be provided to the Animal Care Services Department for animal care operations.

The cab and chassis are covered by 3 years/36,000 miles bumper to bumper 5 year/100,000 miles powertrain warranty. The live animal transport truck bodies are covered by 1-year parts and labor basic warranty, and 5-year parts and labor on the heating, ventilation, and air conditioning (HVAC) system.

The life expectancy of the new equipment is 96 months.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

The recommended award is to the lowest responsive bidder who is also a local business. Therefore, application of the Local Preference Program was not required.

The Veteran-Owned Business Program does not apply to good/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

The current live animal transport trucks scheduled for replacement have met or will meet their age and or mileage requirement cycles before they are replaced. The replacement date is considered the optimum time for replacement in that delay of the acquisition could result in the vehicles incurring higher maintenance cost as a result of age or high mileage. This could impact the City's ability to provide essential services to the residents of San Antonio.

FISCAL IMPACT:

This ordinance authorizes the acceptance of a contract with Red McComb's Ford to provide the Animal Care Services Department with six Live Animal Transport trucks for a total cost of \$389,160.00. Funding in the amount of \$259,440.00 is available from FY 2022 Equipment Renewal and Replacement Fund Budget, and \$129,720.00 is available from the FY 2022 General Fund Budget.

RECOMMENDATION:

Staff recommends approval to purchase six live animal transport trucks from Red McComb's Ford for a total cost of \$389,160.00 for the Animal Care Services Department.

This contract is procured on the basis of low bid and a Contracts Disclosure Form is not required.