



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 8

Agenda Date: December 2, 2021

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Commercial Garbage Collection, Disposal and Recycling Services for Municipal Facilities throughout San Antonio

SUMMARY:

This ordinance authorizes acceptance of a contract with BFI Waste Systems of Texas, LP, dba Republic Services of San Antonio to provide commercial garbage collection, disposal and recycling services for the City of San Antonio municipal facilities for an estimated annual cost of \$900,000.00 for the period of December 1, 2021 to November 30, 2024 with two, one-year options to renew. Funding has been appropriated in the FY 2022 budget for each of the impacted Departments. Funding for subsequent years is contingent upon City Council approval of the annual budget.

BACKGROUND INFORMATION:

The City of San Antonio solicited proposals from qualified firms interested in providing municipal commercial solid waste services to include refuse collection, disposal and recycling collection and processing services. Services shall be provided to various City locations at current service levels and to any new locations added during the term of the new contract. The City

currently has approximately 101 locations consisting of front load containers for garbage collection and disposal services, approximately 16 locations consisting of a combination of open top and compactor containers for garbage collection and disposal services and approximately 28 locations consisting of frontload and compactor containers for recycling services. The containers shall be serviced for collection and processing of recyclables as determined by the city departments.

On June 15, 2021, a Request for Proposals (RFP) was released seeking proposals from qualified firms interested in providing municipal commercial solid waste services to include refuse collection, disposal and recycling collection and processing services. Services shall be provided to various City locations at current service levels. The RFP was advertised in the San Antonio Express News, posted on the City's Bidding and Contracting Opportunities page, the TVSA channel and the City's SAePS e-procurement portal. An email notification was also released to a list of potential Respondents.

On August 4, 2021, two responses were received and deemed eligible for evaluation. The evaluation committee consisted of representatives from the City Manager's Office, the Convention and Sports Facilities Department, the Solid Waste Management Department, the Aviation Department, and the Parks and Recreation Department.

The evaluation committee met to discuss and score both proposals on September 23, 2021. The committee recommended awarding the contract to the highest-ranked respondent.

The initial term of the agreement shall be December 1, 2021, through November 30, 2024. City has two (2) one-year renewals at the City's option shall also be authorized by this ordinance.

A post-solicitation briefing was presented to the Audit and Accountability Committee on November 1, 2021.

ISSUE:

This contract with BFI Waste Systems of Texas, LP, dba Republic Services of San Antonio will provide commercial garbage collection, disposal and recycling services for the City of San Antonio municipal facilities for various city departments. The City currently has approximately 101 locations consisting of front load containers for garbage collection and disposal services, approximately 16 locations consisting of a combination of open top and compactor containers for garbage collection and disposal services and approximately 28 locations consisting of frontload and compactor containers for recycling services. The containers shall be serviced for collection and processing of recyclables as determined by the city departments.

This contract was procured by means of a Public Health & Safety Exemption.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

In accordance with Local Preference Program, the recommended respondent received 5 points for having a local office in the incorporated San Antonio city limits for the requisite time period and with the requisite number of employees.

There were no proposals submitted from veteran-owned small business respondents for this contract; therefore, the Veteran-Owned Small Business Preference Program was not applied.

ALTERNATIVES:

Should this contract not be approved, commercial garbage collection, disposal and recycling services would not be provided to city departments for their daily operations. The City of San Antonio does not currently possess the vehicles, equipment and containers to provide for this service in-house. The Finance Department, Purchasing Division will be required to re-solicit for commercial garbage disposal services for municipal commercial facilities.

FISCAL IMPACT:

This ordinance authorizes a contract with BFI Waste Systems of Texas, LP, dba Republic Services of San Antonio to provide commercial garbage collection, disposal and recycling services for municipal facilities throughout the City of San Antonio for an estimated annual cost of \$900,000.00. Funds are not encumbered by this ordinance. Funding has been appropriated in the FY 2022 budget for each of the impacted Departments. Funding for subsequent years is contingent upon City Council approval of the annual budget.

RECOMMENDATION:

Staff recommends approval of the contract with BFI Waste Systems of Texas, LP, dba Republic Services of San Antonio to provide commercial garbage collection, disposal and recycling services for municipal facilities throughout the City of San Antonio for an estimated annual cost of \$900,000.00.