



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 3

Agenda Date: October 10, 2023

In Control: Audit Committee

DEPARTMENT: Public Works Department

DEPARTMENT HEAD: Razi Hosseini

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Post-Solicitation High Profile Briefing for On-Call Traffic Engineering Services

SUMMARY:

The Public Works Department solicited statements of qualifications for on-call professional services for Traffic Engineering to provide traffic engineering analysis and design services.

BACKGROUND INFORMATION:

On June 30, 2023, a Request for Qualifications (RFQ) was released for On-Call Traffic Engineering Services. The estimated contract value is \$5,000,000 for an initial contract term of three years with two, one-year options to renew.

On August 15, 2023, 14 responses were received, and all were deemed responsive to move forward for evaluation. The evaluation committee representatives were Roderick Sanchez, Assistant City Manager, City Manager's Office; Razi Hosseini, P.E., R.P.L.S, Director, Public Works

Department; Elidia Banda, P.E., P.T.O.E., Capital Programs Manager, Public Works Department; Marc Jacobson, P.E., P.T.O.E., Capital Programs Manager, Public Works Department; and Christopher Salinas, E.I.T., Senior Engineering Associate, Public Works Department.

The Public Works Department uses traffic engineering consultants to assist staff with engineering projects that are larger than can be handled in house. Examples of such projects include signal retiming, traffic calming project design and construction, signal design and surveys. Current on-call contracts are approaching expiration and newly executed contracts are needed to continue services and projects.

The evaluation committee met to discuss and score all 14 responses on September 8, 2023. The committee recommended awarding contracts to the top three highest-ranked respondents.

This item is scheduled for Council consideration on November 9, 2023.

ISSUE:

For briefing purposes only.

FISCAL IMPACT:

For briefing purposes only.

ALTERNATIVES:

For briefing purposes only.

RECOMMENDATION:

For briefing purposes only.