



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 7

Agenda Date: September 12, 2023

In Control: Audit Committee

DEPARTMENT: Information Technology Services Department

DEPARTMENT HEAD: Craig Hopkins

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-Solicitation Briefing for the SAP Upgrade Program - System Integrator for Human Resources Success Factors

SUMMARY:

The Information Technology Services Department (ITSD) will present a pre-solicitation briefing for an upcoming Request for Proposals (RFP) for a contract to provide a System Integrator for Human Resources Success Factors.

BACKGROUND INFORMATION:

The pre-solicitation briefing will cover the estimated contract value, projected timelines, scope of work, term of contract, scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran-owned small business preference program

applicability and SBEDA Program requirements.

ITSD will continue to work with the Finance Department over the next 18 months to issue contracts ranging in value from \$3.5M to \$7M for a total estimated value of \$26.4M as follows:

- Independent Verification and Validation Services for the SAP Upgrade Program (Post Solicitation)
- System Integrator Services for SAP Success Factors (Pre-Solicitation)- Human Resources
- System Integrator Services for SAP S/4HANA & Ariba- Finance/Procurement
- System Integrator Services for SAP Budget Development- OMB

ISSUE:

For briefing purposes only.

FISCAL IMPACT:

For briefing purposes only.

ALTERNATIVES:

For briefing purposes only.

RECOMMENDATION:

For briefing purposes only.