



City of San Antonio

Agenda Memorandum

File Number:
{{item.tracking_number}}

Agenda Item Number: 2

Agenda Date: September 5, 2023

In Control: San Antonio Early Childhood Education Municipal Development Corporation Meeting

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Dr. Sarah Baray

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Teachstone Training, LLC. Amendment

SUMMARY:

This item requests Board action to approve an amendment to the professional services agreement with Teachstone Training, LLC, extending the term of the agreement to November 30, 2024.

BACKGROUND INFORMATION:

Teachstone Classroom Assessment Scoring System (CLASS) is a reliable measure of instructional quality in early learning. CLASS relies on trained observers to systematically gather data during an extended classroom observation. Since 2013, the independent program evaluation of Pre-K 4 SA has utilized CLASS to measure instructional quality in Pre-K 4 SA classrooms. Pre-K 4 SA has also encouraged the use of CLASS by early learning programs receiving Pre-K 4 SA grants and Professional Learning as a way to measure program benefits and impact.

In order to ensure CLASS observations are valid and reliable, Teachstone requires CLASS observers to maintain certification in the use of the instrument by participating in periodic training provided by Teachstone. Pre-K 4 SA has several staff who are certified CLASS observers and are in need of additional training to maintain certification.

ISSUE:

Pre-K 4 SA's agreement with Teachstone Training has monetary capacity, but will expire on November 30, 2023. Approval of this no cost amendment would extend services to November 30, 2024, allowing for remaining capacity to be leveraged for trainings.

FISCAL IMPACT:

This item authorizes Pre-K 4 SA staff to amend the agreement with Teachstone Training, LLC. for a no cost extension through November 30, 2024.

Funding for this agreement is available in the FY 2024 Pre-K 4 SA Operating Budget. Future contract year funds are contingent upon approval of the annual operating budget by the Corporation's Board of Directors.

ALTERNATIVES:

Should this amendment not be approved by the Board, Pre-K 4 SA will have to discontinue training services.

RECOMMENDATION:

Staff recommends Board approval of an amendment to the professional services agreement with Teachstone Training, LLC, extending the term of the agreement to November 30, 2024.