

SA2020 Commission on Education District 3	Application No: No: 20210915091356_11798
ELIGIBILITY	
PROFILE	
Prefix	Mrs.
Last Name	Tejeda
First Name	Clarissa
Middle Name	Esparza
Suffix	
Preferred Name	
Title	
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length Years	14
In which City Council District do you reside?	03
How many years have you lived in the City Council District where you reside?	13
Address Type?	Residence
Address	
City	San Antonio
State	TX
Zip	78221
Phone Type?	Cell
Phone number	
Phone 2 Type?	Business
Phone 2 number	
Address 2 Type?	Business
Address 2	
City 2	San Antonio
State 2	TX
Zip 2	
eMail	
Employer	
Job Title	Director of Employer Relations and Community Outreach
Occupation	Higher Education Administration
Board/Commission/Committee Name	SA2020 Commission on Education~District 3~~01
DEMOGRAPHIC INFORMATION	

<p>The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes.</p>	
<p>Race/Ethnicity (Please select all that apply):</p>	<p>Hispanic/Latino/a</p>
<p>Gender:</p>	<p>Female</p>
<p>Age:</p>	<p>35 to 44</p>
<p>Do you identify as a sexual minority (such as lesbian, gay, bisexual, queer, etc)?</p>	
<p>QUESTIONS</p>	
<p>If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?</p>	<p>Yes</p>
<p>Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?</p>	<p>No</p>
<p>Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?</p>	<p>Yes</p>
<p>Identify anticipated parties to the contract(s) and describe anticipated contract(s).</p>	<p>recently applied for Ready to Work funds. If awarded any funds, I will be a part of the team managing the program launch.</p>
<p>Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?</p>	<p>No</p>
<p>Does your employer or an employer of your immediate family members have a contract with the City?</p>	<p>No</p>
<p>Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?</p>	<p>No</p>

Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	No
Describe your Educational history	Diversity and Inclusion in the Workplace Certificate University of South Florida Master of Arts in Administration concentration in Organizational Development - University of the Incarnate Word Bachelor of Business Administration in Marketing - Our Lady of the Lake University
Describe your Professional History & Certification designations (Current and historical).	Certifications and Professional Development includes: Gallup - Certified Strengths Coach 30-Hour Coaching Institute - National Association of Colleges and Employers Veterans at Work Certificate - Society of Human Resource Management Foundation Transformational Leadership Program - San Antonio Womens Chamber of Commerce (SAWCC) Alexander Briseno Leadership Development Program (ABLDP) - San Antonio Hispanic Chamber of Commerce (SAHCC) Professional Experience includes: Experiential Learning and Community Engagement Director of Employer Relations and Community Outreach, May 2021-Current First-Year Seminar Instructor, August 2020-Current Associate Director of Career Services, August 2020-May 2021 Assistant Director of Career Services, October 2017-August 2020 Career Advisor, February 2014-October 2017 University of the Incarnate Word Coordinator of Career Services, August 2012-February 2014 Alamo Colleges - Palo Alto College Job Placement Program Specialist-Career and Technical Education, July 2011-August 2012 Good Samaritan Community Services Job Development Coordinator-WIA Youth Get2Work Project, July 2007-August 2009
Describe your Volunteer Experience & Community Service	San Antonio Area Foundation Scholarship Judge, 2021 Current Hispanic Association of Colleges and Universities Scholarship Reviewer, 2020-Current Harland Clarke HCH Scholarship Judge, 2019 Current Girl Scouts of Southwest Texas, Learning Community Volunteer Facilitator, 2017-Current Hispanic Association of Colleges and Universities Ford COVID 19 Grant Reviewer, 2020 San Antonio Business Journal BizWomen Mentoring Monday Mentor, 2020 Future Business Leaders of America 2019 National Leadership Conference Judge, 2019 Big Brothers Big Sisters of South Texas, Workplace Mentoring Program at A and M SA, 2017 2019
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	I bring to this commission the experience and values of someone who has built a professional and personal life engrained in compassion and service to San Antonio. I have worked with in San Antonios workforce development and education ecosystem for 11 years. This field is one I discovered through extensive civic engagement during my tenure as a founding member of the OLLUSA Lions Club. Core values of our chapter were focused on the betterment of the Westside and providing mentorship to area youth. I was fortunate to be partnered with the Good Samaritan Centers WIA Youth funded, Get2Work Project. After a successful period as a program volunteer, I was hired on full-time to work directly with at-

risk, under served youth ages 14-19 in the areas of educational attainment and job readiness. To support this endeavor I developed 200 worksite agreements within the 12 county area to ensure hands on learning opportunities. This initiative was successful thanks to the stewardship amongst area business leaders who felt a personal responsibility in ensuring our young workforces job readiness and education attainment. This sense of joint ownership in our community sparked my interest to continue to pay it forward. With a student body of over 70 first generation college students, my work at A and M-SA has absolutely been transformational. It has been a privilege to work in preparing students for life after graduation. It is truly a powerful moment to witness first-hand the impact a degree can have on an individual and family's quality of life. I am continuously in awe at how our students yearn to create a new standard of living towards posterity. Through my profession and volunteerism, I hope to foster San Antonio's workforce sustainability by advocating for avenues essential for education, experiential learning and job readiness.

APPLICATION SIGN-OFF

As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec 2.534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.

Acknowledged

I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released.

pursuant to the Public Information Act or any other law requiring its release	
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	Clarissa E. Tejada
Date of submission.	9/15/2021
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number	No
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information	No
I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	

