

**River Walk Capital Improvements Advisory Board  
Meeting Minutes**

**Wednesday, July 20, 2022**

**10:00 AM**

**City Tower Large Conference Room 18.W103 – City Tower**

**Members Present**

Sam Panchevre  
Charles Riley (virtual)  
John Jacks

Homer Garcia III  
Kenneth W. Briggs (virtual)

**Members Absent**

Shanon Miller

**Vacancies**

RW Lessee

**Staff Present**

Cynthia Martinez  
Robert Rinn  
Janet Cruz  
Jamaal Moreno (virtual)  
Lincoln St George

**Call to Order / Roll Call**

The meeting was called to order by Charles Riley, Chair at 10:04 am. The roll call was taken by Cynthia Martinez, Board Liaison and a quorum was present.

**1. Approval of Meeting Minutes**

John Jacks moved to approve the meeting minutes from the meeting held on October 29, 2021. Sam Panchevre seconded the motion. Motion Passed unanimously by those present.

**2. Public Comment**

None

**Items for Briefing and Possible Action:**

**3. River Walk Capital Improvements Fund Update**

Janet Cruz, CCDO Fiscal Manager presented River Walk Capital Improvement Fund update. Current revenue is \$494,692 and there are \$2.1 million in encumbered expenses for capital projects. Collections are back on schedule and the year-end balance is projected at \$538,573.

**4. Overview of Completed River Walk Work**

Mike Beaty from Beaty Palmer Architects informed the board that the River Walk CIP Phase VI is complete. Public Works staff and the contractor are working on closing out the project. Mr. Riley spoke in favor of future funding of work in the river walk master plan that has remained unfunded.

## **5. Update on River Walk Survey**

Cynthia Martinez, board liaison, reported that the River Walk visitor and River Walk stakeholder surveys were released the week of May 20, 2022, on the SA Speak Up website. The Visit San Antonio River Walk staff has assisted with distributing the QR code to their membership; however, participation is low. Cynthia will work with CCDO staff to develop and implement a marketing plan for the surveys. An update will be provided at the next meeting.

## **6. Fund Request**

Robert Rinn discussed the request funding in the amount not to exceed \$215,880 from the River Walk Capital Improvement funds for maintenance of River Walk access elevators at Presa and Crockett streets. Mr. Riley made a motion to approve this funding request which was seconded by John Jacks. The motion passed unanimously.

There being no further business, John Jacks motioned to adjourn the meeting at 11:10 am without objection.