



# City of San Antonio Certificate of Exemption

Finance

Please fill this form out online, attach any required support documents, and forward your request to next approval authority.

FY220394

## Certificate of Exemption

Originating Department: SAFD

Request Date: 06/24/2022

## Exemption Requested/Taken

The City is authorized under limited conditions to make procurements outside of the competitive solicitation process. Chapter 252 of the Local Government Code provides guidance regarding sixteen general exemptions from the competitive solicitation. Departments must submit vendor(s) quotations for any selection below. Please select one exemption:

- |  |   |
|--|---|
| <input type="checkbox"/> A procurement made because of a public calamity that requires funds to relieve the needs of the residents or to preserve city property (Note: Department must notify the Purchasing Division immediately regarding such an event) | <input type="checkbox"/> Paving, drainage, street widening and other public improvements or related matter where at least one-third of the costs are paid by special assessments  |
| <input type="checkbox"/> A procurement to preserve or protect the public health or safety of the city's residents (Note: Department must notify the Purchasing Division immediately regarding such an event)   | <input type="checkbox"/> A public improvement project which has been authorized but for which there is deficiency of funds to complete in accordance with the plans as authorized |
| <input type="checkbox"/> A procurement necessary because of unforeseen damage to machinery, equipment or other property (Note: Department must notify the Purchasing Division immediately regarding such an event)   | <input type="checkbox"/> A payment under a contract by which a developer participates in the construction of a public improvement as provided by Subchap. C, Ch 212.              |
| <input type="checkbox"/> A procurement for personal, professional or planning services   | <input type="checkbox"/> Personal property sold   |
| <input type="checkbox"/> A procurement for work that is performed and paid for by the day as the work progresses   | <input type="checkbox"/> Services performed by blind or severely disabled persons   |
| <input type="checkbox"/> A purchase of land or right-of-way  | <input type="checkbox"/> Goods purchased by a municipality for subsequent retail sale by the municipality   |
| <input checked="" type="checkbox"/> A procurement of items available from only one source  | <input type="checkbox"/> Electricity  |
| <input type="checkbox"/> A purchase of rare books, papers and other materials for a public library   | <input type="checkbox"/> Advertising, other than legal notices  |

**\*Is this an "Emergency" purchase request that exceeds \$50,000 in value and would require City Council ratification?**       Yes     No

**\*Sourcing Accounting Details**     Insert Shopping Cart (SC) or Purchase Requisition (PR) #       Insert Annual Contract #

**Enter:** Shopping Cart (SC) # / Purchase Requisition (PR) #: 2000754836  
(enter "NA" if unavailable)

OR

Explanation (justification) why Shopping Cart # or Purchase Requisition # is unavailable



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## Sole Source Justification Notice

You have indicated that this Certificate of Exemption is being requested for a purchase that is categorized as a "Sole Source" procurement. Justification for such a purchase **MUST be provided in the following section of the form, where the justification for sole source purchase can be documented and submitted as part of this Certificate of Exemption request.** Provide any vendor-provided documents used in justifying the sole source aspects of this purchase, attaching any correspondence(s) related to establishing that justification.

Click on the paperclip icon  located in the left margin of this form to make any required attachment.

## Sole Source Justification Details

\*Name of Item: FLIR GRIFFIN G510 GC/MS; FIELD READY KIT

\*Manufacturer: FARRWEST \*Model Number: N/A

\*Source Count:  Available from only one source  Available from more than one source

\*Name of Source: FARRWEST

\*Brief description of where or how the item(s) will be used:  
The addition of the Griffin G510 GC/MS will enhance the identification capabilities of the SAFD HMRT in many ways. GC/MS has the ability to identify unknown solids, liquids and gases that can be either single products or mixtures of different chemicals. Current technology (FTIR and Raman Spectroscopy) is incapable of identifying chemical mixtures. The Griffin G510 can identify compounds as low as part per billion range, while FTIR and Raman Spectroscopy are limited to parts per million at best. Additionally, the spectral library in the Griffin G510 contains over 310,000 spectra compared to 15,000 spectra in current instruments.

\*Describe the performance functions proprietary to the item(s) requested and why they are necessary to accomplish the project:  
This instrument will be used by the SAFD HMRT to identify unknown solids, liquids and gases encountered during hazardous materials incidents, to include CBRNE/WMD events. This will not only serve for response within the city limits of San Antonio, but will be available for AACOG Regional Response since SAFD HMRT is the Regional Hazardous Materials Response Team.

\*Will the item be used in conjunction with existing equipment?  Yes  No

\*Will it be used as a component to be interfaced with existing equipment?  Yes  No

\*Will this be used as an accessory or option?  Yes  No

\*Will training be required?  Yes  No

\*Describe the training and the amount of training (in hours, days, or months) that will be provided.  
Training will be provided as part of the purchase and is quoted - TRAINING W/ 6 MONTH FOLLOW-UP. INCLUDES INSTALLATI

\*Name other sources/brands whose products have been evaluated and why they do not meet requirements:  
n/A

## \*Required attachment(s): Vendor Quotation and Sole Source Vendor Justification Letter explaining why requested item(s) are only suitable from one source.

\*Has all of the required justification documentation been attached to this request?  Yes  No

## Execution/Filing Details



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***This Certificate of Exemption is executed and filed with the Finance Department as follows:***

1. The undersigned is authorized to approve an exemption;
2. An exemption according to Section 252.022 of the Local Government Code exists.

More specifically, the following event has occurred:

This is a sole source exemption for the purchase of two FLIR GRIFFIN G510 GC/MS; FIELD READY KIT for use by the SAFD personnel

3. Because the exemption stated above exists, the City of San Antonio intends to contract with

**FARRWEST** which will cost approximately \$ **282,530**

## Approvals

**Instructions:** Enter your Network credentials and "click" the **Sign** button for Authentication eSignature:

UserID: \_\_\_\_\_ Password: \_\_\_\_\_

<u><b>Patricio Villegas (SAFD)</b></u> Originator	<u><b>06/24/2022</b></u> Date
<u><b>Mark Trevino (SAFD)</b></u> Department Director Approval	<u><b>06/29/2022</b></u> Date
<b>---Not in APPROVAL PATH Routing---</b> Executive Leadership Team Approval <i>(approval required only for ratification by City Council)</i>	_____ Date
<u><i>Jennifer Johnson</i></u> Procurement Administrator Approval	<u><b>August 11, 2022</b></u> Date

Update Estimated \$\$ Amount in item 3 (above)  
Updated Estimate Amt \$ \_\_\_\_\_

To send this approval document to the next approver, press **Send Forward**.  
To retain a copy of this request, perform a **Save As** to save it as an electronic form.