

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH NCH CORPORATION TO PROVIDE ODOR CONTROL EQUIPMENT AND SERVICES FOR THE AVIATION AND CONVENTION & SPORTS FACILITIES DEPARTMENTS FOR AN ESTIMATED COST OF \$57,000.00 ANNUALLY, TOTALING AN ESTIMATED \$285,000.00 FOR THE ENTIRE CONTRACT PERIOD, INCLUDING RENEWAL OPTIONS. FUNDING IS AVAILABLE FROM THE AIRPORT OPERATING AND MAINTENANCE FUND BUDGET AND \$24,500.00 IS AVAILABLE FROM THE CONVENTION & SPORTS FACILITIES OPERATING AND MAINTENANCE FUND BUDGET. FUNDING FOR SUBSEQUENT YEARS IS SUBJECT TO CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide and install equipment, supply chemicals and provide all services necessary to help the natural breakdown of organic and grease wastes and control odor of grease interceptors, trash compactors, and drains on a daily basis for the San Antonio Airport Systems (SAAS) and in the food and beverage catering kitchen and the Plaza Level concession stands at the Alamodome; and

WHEREAS, one proposal was received and evaluated; and

WHEREAS, staff recommends NCH Corporation for award of a contract based on the City's standard RFCSP evaluation process; and

WHEREAS, approval of this ordinance will authorize a contract beginning upon award and terminating on May 31, 2025, with the option for the City to renew for two additional, one-year periods, for a total estimated cost of \$57,000.00 annually for the Aviation Department and the Convention and Sports Facilities Department; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposals submitted by NCH Corporation for a total estimated annual cost of \$57,000.00 is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the Score Summary and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Funding for this ordinance in the amount of \$32,500.00 is available in Fund 29016000, Cost Center 4504010001 and General Ledger 5204050 as part of the Fiscal Year 2022 Adopted Budget approved by City Council.

SECTION 3. Funding for this ordinance in the amount of \$24,500.00 is available in Fund 51001000, Cost Center 3305030006 and General Ledger 5204050 as part of the Fiscal Year 2022 Adopted Budget approved by City Council.

SECTION 4. Funds will be encumbered upon issuance of purchase orders, and payment is authorized to NCH Corporation. All expenditures will be in accordance with the Fiscal Year 2022 budget, and such other appropriations necessary to fund the contract through its term as evidenced by subsequent ordinances.

SECTION 5. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 6. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of ___, 2022.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney