

2024 COMMUNITY SERVICE BLOCK GRANT  
Contract #61240004122

Dept. of Human Services  
CSBG 2024 Monthly Report  
March-24

TDHCA CATEGORIES	BUDGET	Cum Exp Bal prior month (-)	EXPENSES for Monthly Reporting (March 2024)	Cum Exp Y - T - D
1 PERSONNEL	1,316,369.00	222,924.62	97,216.68	320,141.30
2 FRINGES	532,770.00	84,561.68	37,914.46	122,476.14
3 TRAVEL	7,890.00	75.77	13.35	89.12
4 EQUIPMENT	6,624.00	0.00	0.00	0.00
5 SUPPLIES	24,000.00	7,870.38	545.31	8,415.69
6 CONTRACT	33,604.00	0.00	4,742.69	4,742.69
7 OTHER	304,813.00	231.42	913.19	1,144.61
8 INDIRECT	0.00	0.00	0.00	0.00

Total CSBG	\$	2,226,070.00	\$	315,663.87	\$	141,345.68	\$	457,009.55
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Cumulative Expenses		457,009.55
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CSBG Supported	\$	457,009.55
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Percentage Spent		20.53%
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Approved for Transmission:

*Omar Garza*  
Signature

4/12/2024  
Date

DEPARTMENT OF HUMAN SERVICES - FAMILY ASSISTANCE  
2023 COMMUNITY SERVICE BLOCK GRANT  
INTERNAL ORDERS 138000003842 -138000003843 -138000003844 -138000003845 -138000003846  
FUND:2206038020

Grant Period Jan 2024 thru Dec 2024

GL #	Description	Budget	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Cumm T-T-D	Less March/April	Adjusted T-T-D	Transfer Out	Cumm T-T-D	Previously Reported	February To Bill	Balance
5101010	Regular Salaries	1,316,369.00	124,414.01	98,510.61	97,216.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	320,141.30	26,582.13	346,723.43		346,723.43	222,924.62	97,216.68	969,645.57
5101020	Overtime Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
5101040	Shift Differential	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
5101050	Language Skill Pay	5,400.00	0.00	350.00	350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00	350.00	1,050.00		1,050.00	350.00	350.00	4,350.00
5101070	Retiree Payout Sal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
5103005	FICA & Medicare Expense	104,964.00	9,386.56	7,232.00	7,086.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,705.15	1,986.16	25,691.31		25,691.31	16,618.56	7,086.59	79,272.69
5103010	Life Insurance	1,371.00	86.34	72.29	68.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	227.31	0.00	227.31		227.31	158.63	68.68	1,143.69
5103035	Personal Leave Buy Back	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	20,000.00
5103056	Transportation Allowance	1,560.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	1,560.00
5105010	Retirement Exp	186,604.00	17,072.81	13,606.71	13,601.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,281.45	3,760.03	48,041.48		48,041.48	30,679.52	13,601.93	138,562.52
5170040	Civiln Actv Healthcr	212,871.00	19,933.25	16,821.72	16,807.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53,562.23	0.00	53,562.23		53,562.23	36,754.97	16,807.26	159,308.77
5201025	Education - Classes	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	2,000.00
5201040	Fees to Prof Contr.	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	1,000.00
5203040	Adv and Publications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
5203050	Membership Dues	6,450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	6,450.00
5203060	Binding & Printing	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	2,000.00
5203090	Transportation Fees	1,890.00	0.00	75.77	13.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89.12	10.05	99.17		99.17	75.77	13.35	1,790.83
5204050	Maint - Buildings	3,253.00	0.00	0.00	1,816.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,816.94	0.00	1,816.94		1,816.94	0.00	1,816.94	1,436.06
5204060	Cleaning Services	6,210.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	6,210.00
5205010	Mail and Parcel Post	2,000.00	0.00	61.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61.99	0.00	61.99		61.99	61.99	0.00	1,938.01
5205020	Rental of Office Equipment	6,624.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	6,624.00
5207010	Travel-Official	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	6,000.00
5208530	Alarm and Security Services	23,141.00	0.00	0.00	2,925.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,925.75	0.00	2,925.75		2,925.75	0.00	2,925.75	20,215.25
5302010	Office Supplies	22,000.00	1,064.54	6,743.85	545.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,353.70	0.00	8,353.70		8,353.70	7,808.39	545.31	13,646.30
5304010	Food	3,500.00	0.00	231.42	463.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	695.00	0.00	695.00		695.00	231.42	463.58	2,805.00
5403510	Wireless Data Comm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
5404520	Software Licenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
5404530	Gas and Electricity	4,536.00	0.00	0.00	316.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	316.79	0.00	316.79		316.79	0.00	316.79	4,219.21
5404540	Water and Sewer Charges	2,025.00	0.00	0.00	132.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	132.82	0.00	132.82		132.82	0.00	132.82	1,892.18
5407032	DW Other	284,302.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	284,302.00
5501000	Cap<5000 - Comp Equ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
	<b>TOTAL</b>	<b>2,226,070.00</b>	<b>171,957.51</b>	<b>143,706.36</b>	<b>141,345.68</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>457,009.55</b>	<b>32,688.37</b>	<b>489,697.92</b>	<b>0.00</b>	<b>489,697.92</b>	<b>315,663.87</b>	<b>141,345.68</b>	<b>1,736,372.08</b>

	Budget Totals	To-Bill Totals	G/L Class Code
Personnel	1,316,369.00	97,216.68	1
Fringes	532,770.00	37,914.46	2
Travel	7,890.00	13.35	3
Equipment	6,624.00	0.00	4
Supplies	24,000.00	545.31	5
Contract	33,604.00	4,742.69	6
Other	304,813.00	913.19	7
Indirect	0.00	0.00	8
	<b>2,226,070.00</b>	<b>141,345.68</b>	

Orders: Actual Plan Variance Date: 04/12/2024 07:12:50  
Order Group 2206038020 CSBG 2024  
Reporting period 6 - 6 2024

Cost Elements	Actual	Plan	Var.(Abs.)	Var.(%)	Cost Elements	Act. Cum.	Plan Cum.	Var.(Abs.)	Var.(%)
4501000 Grants Revenue					4501000 Grants Revenue		2,202,537.00-	2,202,537.00	100.00-
* GRANT REVENUES					* GRANT REVENUES		2,202,537.00-	2,202,537.00	100.00-
5101010 Regular Salaries	97,216.68		97,216.68		5101010 Regular Salaries	334,845.52	1,316,369.00	981,523.48-	74.56-
5101050 Language Skill Pay	350.00		350.00		5101050 Language Skill Pay	1,050.00	5,400.00	4,350.00-	80.56-
5103005 FICA & Medicare Expense	7,086.59		7,086.59		5103005 FICA & Medicare Expense	24,782.66	104,964.00	80,181.34-	76.39-
5103010 Life Insurance	68.68		68.68		5103010 Life Insurance	215.44	1,371.00	1,155.56-	84.29-
5103035 Personal Leave Buy Back					5103035 Personal Leave Buy Back		20,000.00	20,000.00-	100.00-
5103056 Transportation Allowance					5103056 Transportation Allowance		1,560.00	1,560.00-	100.00-
5105010 Retirement Exp	13,601.93		13,601.93		5105010 Retirement Exp	46,389.24	186,604.00	140,214.76-	75.14-
5170040 Civiln Actv Healthcr	16,807.26		16,807.26		5170040 Civiln Actv Healthcr	51,803.49	212,871.00	161,067.51-	75.66-
5201025 Education - Classes					5201025 Education - Classes		2,000.00	2,000.00-	100.00-
5201040 Fees to Prof Contr.					5201040 Fees to Prof Contr.		1,000.00	1,000.00-	100.00-
5203050 Membership Dues					5203050 Membership Dues		6,450.00	6,450.00-	100.00-
5203060 Binding & Printing					5203060 Binding & Printing		2,000.00	2,000.00-	100.00-
5203090 Transportation Fees	13.35		13.35		5203090 Transportation Fees	99.17	1,890.00	1,790.83-	94.75-
5204050 Maint - Buildings	1,816.94		1,816.94		5204050 Maint - Buildings	1,816.94	3,253.00	1,436.06-	44.15-
5204060 Cleaning Services					5204060 Cleaning Services		6,210.00	6,210.00-	100.00-
5205010 Mail and Parcel Post					5205010 Mail and Parcel Post	61.99	2,000.00	1,938.01-	96.90-
5205020 Rental of Office Equipment					5205020 Rental of Office Equipment		6,624.00	6,624.00-	100.00-
5207010 Travel-Official					5207010 Travel-Official		6,000.00	6,000.00-	100.00-
5208530 Alarm and Security Services	2,925.75		2,925.75		5208530 Alarm and Security Services	2,925.75	23,141.00	20,215.25-	87.36-
5302010 Office Supplies	545.31		545.31		5302010 Office Supplies	8,353.70	22,000.00	13,646.30-	62.03-
5304010 Food	463.58		463.58		5304010 Food	695.00	3,500.00	2,805.00-	80.14-
5404530 Gas and Electricity	316.79		316.79		5404530 Gas and Electricity	316.79	4,536.00	4,219.21-	93.02-
5404540 Water and Sewer Charges	132.82		132.82		5404540 Water and Sewer Charges		2,025.00	1,892.18-	93.44-
5407032 DW Other					5407032 DW Other		260,769.00	260,769.00-	100.00-
* GRANT EXP	141,345.68		141,345.68		* GRANT EXP	473,488.51	2,202,537.00	1,729,048.49-	78.50-
** Costs	141,345.68		141,345.68		** Costs	473,488.51		473,488.51	
*** Balance	141,345.68		141,345.68		*** Balance	473,488.51		473,488.51	

Cost Elements	Actual	Plan	Var.(Abs.)	Var.(%)	Cost Elements	Act. Cum.	Plan Cum.	Var.(Abs.)	Var.(%)
4501000 Grants Revenue					4501000 Grants Revenue		2,202,537.00-	2,202,537.00	100.00-
* GRANT REVENUES					* GRANT REVENUES		2,202,537.00-	2,202,537.00	100.00-
5101010 Regular Salaries	26,582.13		26,582.13		5101010 Regular Salaries	334,845.52	1,316,369.00	981,523.48-	74.56-
5101050 Language Skill Pay	350.00		350.00		5101050 Language Skill Pay	1,050.00	5,400.00	4,350.00-	80.56-
5103005 FICA & Medicare Expense	1,986.16		1,986.16		5103005 FICA & Medicare Expense	24,782.66	104,964.00	80,181.34-	76.39-
5103010 Life Insurance					5103010 Life Insurance	215.44	1,371.00	1,155.56-	84.29-
5103035 Personal Leave Buy Back					5103035 Personal Leave Buy Back		20,000.00	20,000.00-	100.00-
5103056 Transportation Allowance					5103056 Transportation Allowance		1,560.00	1,560.00-	100.00-
5105010 Retirement Exp	3,760.03		3,760.03		5105010 Retirement Exp	46,389.24	186,604.00	140,214.76-	75.14-
5170040 Civln Actv Healthcr					5170040 Civln Actv Healthcr	51,803.49	212,871.00	161,067.51-	75.66-
5201025 Education - Classes					5201025 Education - Classes		2,000.00	2,000.00-	100.00-
5201040 Fees to Prof Contr.					5201040 Fees to Prof Contr.		1,000.00	1,000.00-	100.00-
5203050 Membership Dues					5203050 Membership Dues		6,450.00	6,450.00-	100.00-
5203060 Binding & Printing					5203060 Binding & Printing		2,000.00	2,000.00-	100.00-
5203090 Transportation Fees	10.05		10.05		5203090 Transportation Fees	99.17	1,890.00	1,790.83-	94.75-
5204050 Maint - Buildings					5204050 Maint - Buildings	1,816.94	3,253.00	1,436.06-	44.15-
5204060 Cleaning Services					5204060 Cleaning Services		6,210.00	6,210.00-	100.00-
5205010 Mail and Parcel Post					5205010 Mail and Parcel Post	61.99	2,000.00	1,938.01-	96.90-
5205020 Rental of Office Equipment					5205020 Rental of Office Equipment		6,624.00	6,624.00-	100.00-
5207010 Travel-Official					5207010 Travel-Official		6,000.00	6,000.00-	100.00-
5208530 Alarm and Security Services					5208530 Alarm and Security Services	2,925.75	23,141.00	20,215.25-	87.36-
5302010 Office Supplies					5302010 Office Supplies	8,353.70	22,000.00	13,646.30-	62.03-
5304010 Food					5304010 Food	695.00	3,500.00	2,805.00-	80.14-
5404530 Gas and Electricity					5404530 Gas and Electricity	316.79	4,536.00	4,219.21-	93.02-
5404540 Water and Sewer Charges					5404540 Water and Sewer Charges	132.82	2,025.00	1,892.18-	93.44-
5407032 DW Other					5407032 DW Other		260,769.00	260,769.00-	100.00-
* GRANT EXP	32,688.37		32,688.37		* GRANT EXP	473,488.51	2,202,537.00	1,729,048.49-	78.50-
** Costs	32,688.37		32,688.37		** Costs	473,488.51		473,488.51	
*** Balance	32,688.37		32,688.37		*** Balance	473,488.51		473,488.51	

Order/Group 138000003842 CSBG 2024 Administration  
Reporting period 6 - 6 2024

Cost Elements	Act. Cum.	Plan Cum.	Var. (Abs.)	Var. (%)
4501000 Grants Revenue		302,202.00-	302,202.00	100.00-
* GRANT REVENUES		302,202.00-	302,202.00	100.00-
5101010 Regular Salaries	90,640.55	164,289.00	73,648.45-	44.83-
5101050 Language Skill Pay		600.00	600.00-	100.00-
5103005 FICA & Medicare Expense	6,774.74	13,166.00	6,391.26-	48.54-
5103010 Life Insurance	68.24	172.00	103.76-	60.33-
5103035 Personal Leave Buy Back		2,362.00	2,362.00-	100.00-
5103056 Transportation Allowance		1,560.00	1,560.00-	100.00-
5105010 Retirement Exp	12,773.76	23,406.00	10,632.24-	45.43-
5170040 Civln Actv Healthcr	14,452.35	25,908.00	11,455.65-	44.22-
5201025 Education - Classes		2,000.00	2,000.00-	100.00-
5201040 Fees to Prof Contr.		1,000.00	1,000.00-	100.00-
5203050 Membership Dues		6,450.00	6,450.00-	100.00-
5203060 Binding & Printing		2,000.00	2,000.00-	100.00-
5204050 Maint - Buildings	1,816.94	3,253.00	1,436.06-	44.15-
5204060 Cleaning Services		6,210.00	6,210.00-	100.00-
5205010 Mail and Parcel Post		2,000.00	2,000.00-	100.00-
5205020 Rental of Office Equipment		6,624.00	6,624.00-	100.00-
5207010 Travel-Official		6,000.00	6,000.00-	100.00-
5208530 Alarm and Security Services	2,925.75	23,141.00	20,215.25-	87.36-
5302010 Office Supplies	1,352.31	2,000.00	647.69-	32.38-
5304010 Food	695.00	3,500.00	2,805.00-	80.14-
5404530 Gas and Electricity	316.79	4,536.00	4,219.21-	93.02-
5404540 Water and Sewer Charges	132.82	2,025.00	1,892.18-	93.44-
* GRANT EXP	131,949.25	302,202.00	170,252.75-	56.34-
** Costs	131,949.25		131,949.25	
*** Balance	131,949.25		131,949.25	

Order/Group 138000003843 CSBG 2024 Train for Job Success  
 Reporting period 6 - 6 2024

Cost Elements	Act. Cum.	Plan Cum.	Var. (Abs.)	Var. (%)
4501000 Grants Revenue		1,171,403.00-	1,171,403.00	100.00-
* GRANT REVENUES		1,171,403.00-	1,171,403.00	100.00-
5101010 Regular Salaries	123,946.02	649,013.00	525,066.98-	80.90-
5101050 Language Skill Pay	600.00	2,400.00	1,800.00-	75.00-
5103005 FICA & Medicare Expense	9,015.19	51,343.00	42,327.81-	82.44-
5103010 Life Insurance	72.98	671.00	598.02-	89.12-
5103035 Personal Leave Buy Back		7,206.00	7,206.00-	100.00-
5105010 Retirement Exp	16,807.46	91,276.00	74,468.54-	81.59-
5170040 Civln Actv Healthcr	20,844.49	106,836.00	85,991.51-	80.49-
5203090 Transportation Fees	99.17	1,890.00	1,790.83-	94.75-
5407032 DW Other		260,769.00	260,769.00-	100.00-
* GRANT EXP	171,385.31	1,171,404.00	1,000,018.69-	85.37-
** Costs	171,385.31	1.00	171,384.31	*38431.00
*** Balance	171,385.31	1.00	171,384.31	*38431.00

Order/Group 138000003844 CSBG 2024 Emergerncy Assistance  
Reporting period 6 - 6 2024

Cost Elements	Act. Cum.	Plan Cum.	Var. (Abs.)	Var. (%)
4501000 Grants Revenue		368,596.00-	368,596.00	100.00-
* GRANT REVENUES		368,596.00-	368,596.00	100.00-
5101010 Regular Salaries	51,598.59	258,107.00	206,508.41-	80.01-
5101050 Language Skill Pay		600.00	600.00-	100.00-
5103005 FICA & Medicare Expense	3,765.32	21,140.00	17,374.68-	82.19-
5103010 Life Insurance	28.43	276.00	247.57-	89.70-
5103035 Personal Leave Buy Back		6,375.00	6,375.00-	100.00-
5105010 Retirement Exp	7,194.77	37,583.00	30,388.23-	80.86-
5170040 Civln Actv Healthcr	7,175.96	44,515.00	37,339.04-	83.88-
* GRANT EXP	69,763.07	368,596.00	298,832.93-	81.07-
** Costs	69,763.07		69,763.07	
*** Balance	69,763.07		69,763.07	

Order/Group 138000003845 CSBG 2024 Financial Counseling  
Reporting period 6 - 6 2024

Cost Elements	Act. Cum.	Plan Cum.	Var. (Abs.)	Var. (%)
4501000 Grants Revenue		340,336.00-	340,336.00	100.00-
* GRANT REVENUES		340,336.00-	340,336.00	100.00-
5101010 Regular Salaries	68,660.36	244,960.00	176,299.64-	71.97-
5101050 Language Skill Pay	450.00	1,800.00	1,350.00-	75.00-
5103005 FICA & Medicare Expense	5,227.41	19,315.00	14,087.59-	72.94-
5103010 Life Insurance	45.79	252.00	206.21-	81.83-
5103035 Personal Leave Buy Back		4,057.00	4,057.00-	100.00-
5105010 Retirement Exp	9,613.25	34,339.00	24,725.75-	72.00-
5170040 Civln Actv Healthcr	9,330.69	35,612.00	26,281.31-	73.80-
* GRANT EXP	93,327.50	340,335.00	247,007.50-	72.58-
** Costs	93,327.50	1.00-	93,328.50	*32850.00-
*** Balance	93,327.50	1.00-	93,328.50	*32850.00-



Order/Group 138000003846 CSBG 2024 VITA

Reporting period 6 - 6 2024

Cost Elements	Act. Cum.	Plan Cum.	Var. (Abs.)	Var. (%)
4501000 Grants Revenue		20,000.00-	20,000.00	100.00-
* GRANT REVENUES		20,000.00-	20,000.00	100.00-
5205010 Mail and Parcel Post	61.99		61.99	
5302010 Office Supplies	7,001.39	20,000.00	12,998.61-	64.99-
* GRANT EXP	7,063.38	20,000.00	12,936.62-	64.68-
** Costs	7,063.38		7,063.38	
*** Balance	7,063.38		7,063.38	