

Post-Solicitation Briefing for On-Call Construction Inspection Services



Audit Committee

April 30, 2024

Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works Department

Solicitation Overview



The Public Works Department solicited a Request for Qualifications (RFQ) for up to six firms to provide On-Call Construction Inspection Services to include Storm Water Pollution Prevention Plan (SWPPP) best management practices, attend pre-construction and on-site construction meetings, plan and specification compliance for bond funded projects, and other City projects.

Solicitation Type

- Request for Qualifications (RFQ)

Proposed Term

- 3 years with 2, 1-year options

Estimated Value

- \$500,000 per contract annually
- \$15 million total

Funding Source

- Various Funding Sources

Current Contract Status

- Expired 04/15/24

Recommended Award



On-Call Construction Inspection Services RFQ - 2024-031 SCORE SUMMARY *FINAL EVALUATION February 16, 2024	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F	Vendor G	Vendor H	Vendor I
A. Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	42.80	40.40	41.60	40.40	39.40	37.00	34.60	19.40	19.20
B. Understanding of the Project and Proposed Management Plan	35	32.40	32.00	30.60	30.60	29.80	29.20	24.00	15.80	17.60
C. Experience with the San Antonio Region & Past Performance	20	18.20	18.00	17.60	16.40	17.60	14.60	14.80	9.20	6.60
TOTAL SCORE	100	93.40	90.40	89.80	87.40	86.80	80.80	73.40	44.40	43.40
RANK BASED ON TOTAL SCORE		1	2	3	4	5	6	7	8	9

*One evaluation meeting held and no interviews

SBEDA Subcontracting Requirements – M/WBE 21%

Local Preference Program – Not Applicable

Veteran-Owned Small Business Preference Program – Not Applicable

Due Diligence



Finance and Auditor Departments – Due Diligence Results

Number of vendors notified:

378

Number of vendors at pre-submittal conference:

25

Number of responses received:

9

Results of Minimum Requirements Review

No Material Findings

Results of Due Diligence Review

No Material Findings



Thank You

April 30, 2024

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