

# **Pre-Solicitation Briefing Dangerous Premises Abatement Lot Clean and Securing of Structures**



## **Audit Committee**

Date: January 9, 2024

Presented by: Michael Shannon, PE, CBO  
Director, Development Services Department

# Project and Solicitation



- Seeking up to 8 contractors for clearing and securing of structures on an “as needed” basis to:
  - Secure accessible structures
    - Attach plywood to first floor windows, doors
  - Mow and clear premises
    - Mow grass and weeds
    - Remove brush, rubbish, rocks. bricks and trash
    - Paint over graffiti
  - Clear debris

## Solicitation Type

- Request for Proposal

## Proposed Term

- 1 year with 4, 1-year options

## Estimated Value

- \$4,239,150 total

## Funding Source

- General Fund

## Current Contract Status

- Expires 06/30/2024

# Solicitation Overview



## Outreach

### •NIGP Codes Identified

- 91219 – Clearing and grubbing services
- 91027 – Garbage/trash removal, disposal and/or treatment
- 91054 – Painting, maintenance and repair services, including caulking
- 98836 – Grounds maintenance, mowing, edging, plant
- 96888 – Tree and shrub removal services

### •Number of Vendors to be Notified

- Central Vendor Registry: 680
- Veteran-Owned Small Business (SBA/SCTRCA): 2
- Targeted Outreach: 3

### •Advertising

- TVSA Channel
- COSA Bidding & Contracting Webpage
- HartBeat
- SAePS

## Evaluation Voting Members

- Roderick Sanchez, Assistant City Manager, City Manager's Office
- Michael Shannon, Director, Development Services Department
- Amin Tohmaz, Deputy Director, Development Services Department
- Danny Liguez, Code Enforcement Administrator, Development Services Department
- Michael Uresti, Manager, Development Services Department
- Alice Guajardo, Manager, Development Services Department
- Jenny Ramirez, Manager, Code Enforcement

# Solicitation Requirements



## Evaluation Criteria

- Experience, Background, Qualifications: 35 points
- Proposed Plan: 30 points
- Pricing: 10 points
- SBE Prime Contract Program: 5 points
- M/WBE Prime Contract Program: 5 points
- Local Preference Program: 10 points
- Veteran Owned Small Business Preference Program: 5 points

## Additional Requirements

- Audited Financial Statements: Not Required
- SBEDA Subcontracting Requirements: Not Applicable

# SBEDA Goal Setting Overview



## Goal Setting Committee Members

- Ian Benavidez, Deputy Director, Neighborhood and Housing Services Department
- Michael Sindon, Administrator, Economic Development Department
- Michael Shannon, Director, Development Services Department
- Angelica Mata, Assistant Director, Finance Department
- Frank Munoz, GSC Citizen Member
- Julianna Lopez, GSC Citizen Member

## Availability Analysis

APIs are supported by the following analysis on a contract-by-contract basis:

- Opportunities for S/M/WBEs within the scope of work
- Percentage of S/M/WBEs available in the Central Vendor Registry
- Utilization of S/M/WBEs on historic projects similar in nature

# Project Timeline



## Pre-Solicitation

- Goal Setting Committee:
  - November 23, 2023
- Pre-Solicitation Briefing:
  - January 9, 2024
- Release Date:
  - January 19, 2024



## Solicitation

- Pre-Submittal Conference:
  - January 29, 2024
- Deadline for Questions:
  - January 31, 2024
- Due Date:
  - March 5, 2024



## Post-Solicitation

- Evaluation Complete:
  - March 27, 2024
- Contract Negotiated:
  - April 2024
- Post-Solicitation Briefing:
  - May 2024



## Finalization

- City Council Consideration:
  - May 2024
- Contract Start Date:
  - July 1, 2024



# Thank You

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